



City of Hermosa Beach
Community Resources Department

Date Received:

Permit #:

Staff Initial:

Issue Date:

FILM PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

Please note the following:

- This request **DOES NOT** constitute a permit to film in Hermosa Beach.
- All applications will be reviewed within 7 business days to determine the length of time required to process. Please note business hours are M-Th. 7am to 6pm.
- A completed application and application fee are required to be submitted before applications will be reviewed. An incomplete application will not be considered.
- No more than one film permit will be issued for each day of filming.

APPLICANT INFORMATION

| | | | |
|----------------------------------|--|-------------------|-----|
| Primary Contact Name: _____ | | Birth Date: _____ | |
| Phone: _____ | | Email: _____ | |
| Organization/Company Name: _____ | | | |
| Address: _____ | | | |
| _____ | | _____ | |
| City | | State | Zip |
| Phone: () _____ | | Cell: () _____ | |
| Email Address: _____ | | Fax: () _____ | |
| Location Manager: _____ | | Phone: _____ | |
| Asst. Location Manager: _____ | | Phone: _____ | |
| Director: _____ | | Phone: _____ | |
| Producer: _____ | | Phone: _____ | |

FILMING DETAILS

- | | |
|---|--|
| <input type="checkbox"/> Feature | <input type="checkbox"/> Documentary |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Student Filming |
| <input type="checkbox"/> TV Series _____ <i>Name of series</i> | <input type="checkbox"/> News Broadcast |
| <input type="checkbox"/> Music Video _____ <i>Name of artist</i> | <input type="checkbox"/> Still Photo |
| <input type="checkbox"/> Web Series _____ <i>Name of series</i> | <input type="checkbox"/> Other _____ |

FILMING ACTIVITY

- | | | | |
|--|---|---|--------------------------------------|
| <input type="checkbox"/> Interior Dialogue | <input type="checkbox"/> Drive with traffic | <input type="checkbox"/> Running Shots | <input type="checkbox"/> Stunts |
| <input type="checkbox"/> Exterior Dialogue | <input type="checkbox"/> Drive Ups | <input type="checkbox"/> Street Closure | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Drive By's | <input type="checkbox"/> Drive Aways | <input type="checkbox"/> Camera on Street | |
| <input type="checkbox"/> Wet Down | <input type="checkbox"/> Camera on Sidewalk | <input type="checkbox"/> Nudity | |

OVERALL FILMING DESCRIPTION

Name of Production Company filming is for:

How will the film/photos be used post production:

Please elaborate on any relevant filming details:

Will the filming locations remain open to the public? Yes NoWill this filming be engaging the public in any way? Yes NoWill you be providing your own security? Yes No If yes, how many guards? _____**PERSONNEL**

of Cast members:

of Crew members:

Celebrity talent (names):

VEHICLES & EQUIPMENT**NO PARKING SIGNS WILL BE POSTED BY CITY STAFF 48 HRS. IN ADVANCE OF YOUR CALL TIME**

Personal Cars:

Motor Homes:

Cub Trucks:

Vans:

Trailers:

Semi-Trucks:

Picture Cars:

Camera Trucks:

Catering:

Port-a-potties:

Generators:

Condors:

Other:

PLEASE GIVE AS MUCH DETAIL AS POSSIBLE REGARDING EQUIPMENT

Lighting:

Cameras:

Amplified Sound Equipment:

Other:

BASE CAMP/PARKINGWill you have a base camp? Yes No TBD

Number of Parking Spaces requested:

Number of Production Vehicle Spaces: _____ Number of Crew Spaces: _____

Parking Lot Requested Lot A – South of Pier Lot B – North of Pier Parking Structure

Date(s) : _____ to _____

Time : _____ (am/pm) to _____ (am/pm)

Will you be catering? Yes No Have you chosen a Hermosa Beach restaurant? Yes No

DAY #1

Address or intersection #1:

Address or intersection #2:

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Location Type:
*Please check all
boxes that apply**If the location is
non-municipal,
please obtain a
Private Property
Use Form*

Municipal Property

- Beach
 Pier
 Pier Plaza
 Municipal Park
 Community Center
 Community Theater
 Gymnasium
 Clark Building
 Other: _____

Private Residence

- Apartment Complex (Leased)
 Condominium Complex (Owned)
 House

Private Business

- Retail Store
 Restaurant
 Gym
 Grocery Store
 Bank
 Church
 Hotel
 Other: _____

Summary of Scene(s) and Filming Activity:

Shoot Timeline

Load-in Time:

_____ (am/pm) to
 _____ (am/pm)

Shoot Time:

_____ (am/pm) to
 _____ (am/pm)

Load-Out Time:

_____ (am/pm) to
 _____ (am/pm)

Open to the public?

 Yes No

Do you require Pedestrian Traffic Control?

 Yes No

Do you require Street Traffic Control or Closure?

 Yes No

*Special Effects

 Yes No *If yes, please see Special Effects Form

Do you plan to use small vehicles (golf carts, gators, etc.) for load-in or load out?

 Yes No

Will there be construction of stages or structures, including any tents or awnings?

 Yes No*-If YES, please describe:*

Do you plan to utilize a generator greater than 6500 Watts?

 Yes No*-If YES, please describe the size and location needed:*

Do you plan to move large equipment or vehicles across pedestrian walkways or streets?

 Yes No*-If YES, you must provide flaggers to assist with the load-in and load-out of all equipment. Please provide information regarding the locations, times and logistics of equipment crossings.*

DAY #2

Address or intersection #1:

Address or intersection #2:

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Location Type:
Please check all boxes that apply

Municipal Property

 Beach Pier Pier Plaza Municipal Park Community Center Community Theater Gymnasium Clark Building Other: _____*If the location is non-municipal, please obtain a Private Property Use Form*

Private Residence

 Apartment Complex (Leased) Condominium Complex (Owned) House

Private Business

 Retail Store Restaurant Gym Grocery Store Bank Church Hotel Other: _____

Summary of Scene(s) and Filming Activity:

Shoot Timeline

Load-in Time:

_____ (am/pm) to
_____ (am/pm)

Shoot Time:

_____ (am/pm) to
_____ (am/pm)

Load-Out Time:

_____ (am/pm) to
_____ (am/pm)

Open to the public?

 Yes No

Do you require Pedestrian Traffic Control?

 Yes No

Do you require Street Traffic Control or Closure?

 Yes No

*Special Effects

 Yes No

*If yes, please see Special Effects Form

Do you plan to use small vehicles (golf carts, gators, etc.) for load-in or load out?

 Yes No

Will there be construction of stages or structures, including any tents or awnings?

 Yes No*-If YES, please describe:*

Do you plan to utilize a generator greater than 6500 Watts?

 Yes No*-If YES, please describe the size and location needed:*

Do you plan to move large equipment or vehicles across pedestrian walkways or streets?

 Yes No*-If YES, you must provide flaggers to assist with the load-in and load-out of all equipment. Please provide information regarding the locations, times and logistics of equipment crossings.*

DAY #3 (utilize additional forms as needed)

Address or intersection #1:

Address or intersection #2:

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Date: _____ Time: _____ (am/pm) to _____ (am/pm)

Location Type:
*Please check all boxes that apply**If the location is non-municipal, please obtain a Private Property Use Form*

Municipal Property

- Beach
 Pier
 Pier Plaza
 Municipal Park
 Community Center
 Community Theater
 Gymnasium
 Clark Building
 Other: _____

Private Residence

- Apartment Complex (Leased)
 Condominium Complex (Owned)
 House

Private Business

- Retail Store
 Restaurant
 Gym
 Grocery Store
 Bank
 Church
 Hotel
 Other: _____

Summary of Scene(s) and Filming Activity:

Shoot Timeline

Load-in Time:

_____ (am/pm) to _____ (am/pm)

Shoot Time:

_____ (am/pm) to _____ (am/pm)

Load-Out Time:

_____ (am/pm) to _____ (am/pm)

Open to the public?

 Yes No

Do you require Pedestrian Traffic Control?

 Yes No

Do you require Street Traffic Control or Closure?

 Yes No

*Special Effects

 Yes No

*If yes, please see Special Effects Form

Do you plan to use small vehicles (golf carts, gators, etc.) for load-in or load out?

 Yes No

Will there be construction of stages or structures, including any tents or awnings?

 Yes No*-If YES, please describe:*

Do you plan to utilize a generator greater than 6500 Watts?

 Yes No*-If YES, please describe the size and location needed:*

Do you plan to move large equipment or vehicles across pedestrian walkways or streets?

 Yes No*-If YES, you must provide flaggers to assist with the load-in and load-out of all equipment. Please provide information regarding the locations, times and logistics of equipment crossings.*

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT’S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Company Representative (signature)

Date

Company Representative (printed)

Department of Community Resources

Date



FILM PERMIT FEES

| | Student | Still Photo | Filming |
|---|--|--|--|
| Application/Processing | \$105 | \$210 | \$503 |
| Location | <p><u>FEE WAIVERS:</u></p> <ul style="list-style-type: none"> • The permit holder must be enrolled in a recognized college, university or trade school. • Proof of registration required (School ID Card, registration receipt, or registration card) • Provide insurance from the institution. • Provide a course syllabus or documentation from instructor describing the proposed project. | \$210 – 1 st day \$106 – additional days | \$1175 - \$2635 per day, per location |
| Prep/Strike | | ----- | \$106 - \$1043 per day, per location |
| Business License Fee (<i>paid to Finance</i>) | | \$189 | |
| Parking | | \$30 per space, per 24 hours (\$1.25/hour) | |
| Police Officer | | \$109 per hour | |
| Fire Inspection | | \$157 per location | |
| Amplified Sound Permit | | \$147 | |
| Public Works/Community Development Check | | TBD | |
| Special Effects | | TBD | |