



ABOUT THE DEPARTMENT

The Hermosa Beach Police Department is a full-service organization committed to high quality service to the citizens of Hermosa Beach. Each member of the organization is important to the accomplishment of the law enforcement mission. The Police Department consists of 38 sworn officers and 13 civilian personnel. There is also a Reserve Officer Corps and parking enforcement division.

In addition to the Patrol Bureau, there are the specialized units of Detectives, Motors, Backgrounds and Training. Selection to specialized assignments is based upon an employee's knowledge, interest, and ability. The Department offers the 3/12 work schedule for patrol officers and the 4/10 schedule for many of the specialized assignments. The Department is very active in providing advanced officer training to encourage career development.

The City sponsors a number of special events throughout the year providing many opportunities for extra detail assignments. The Department enjoys a very good reputation with the citizens and business community due to quick response times and efforts to solve community problems. The Department is looking for high quality, people-oriented candidates to work as Police Officers.

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City of
HERMOSA
Beach
Personnel Department
1315 Valley Drive
Hermosa Beach, CA 90254

City of
HERMOSA

Beach



INVITES APPLICATIONS FOR

POLICE OFFICER
(LATERAL AND PRE-SERVICE)

SALARY RANGE

\$5, 584 to \$6,463 per month

(Plus participation in CalPERS Retirement)

2% @ 50 Formula

or

2.7% @ 57 Formula

FILING PROCEDURE

Applications are accepted on a continuous basis and must be made on a City Application for Employment which may be obtained at the City of Hermosa Beach Personnel Department, 1315 Valley Drive, Hermosa Beach, CA 90254, online at www.hermosabch.org or by calling (310) 318-0200. Emailed and faxed applications will not be accepted. Please mail via U.S. Mail (or delivery service) or hand deliver. City Hall hours are Monday through Thursday 7:00 a.m. to 6:00 p.m.





EXAMPLES OF DUTIES

Under direction, a Police Officer patrols an assigned area and is responsible for the preservation of peace and the prevention of crime by observing and investigating circumstances that are potential threats to the public safety. Some of the typical duties are: responds to traffic accidents; handles complaints; makes arrests; conducts preliminary investigations; issues citations; prepares evidence and testifies in court; and performs related duties as assigned.

DESIRABLE QUALIFICATIONS

Education

Equivalent to graduation from high school. College level course work in Police Science, Criminal Justice or a related field is desirable.

Training & Experience

Lateral Entry: Possession of a P.O.S.T. Basic Certificate*. Must be currently employed by a law enforcement agency.

Pre-Service: Graduation from a P.O.S.T. Certified Police Academy*.

*A photocopy of the certificate must be attached to the Application for Employment.

License

Possession of a valid Class C California Driver's License with a safe driving record is required and must be maintained as valid during the course of employment.

EMPLOYMENT PROCESS

All applications will be reviewed and selected qualified candidates will be invited to participate in an oral interview. The interview will evaluate the candidate's education, training, work experience and general suitability for the position. Applicants considered for employment will be required to pass an intensive background investigation, psychological examination, physical examination including drug test, polygraph examination and Police Chief's interview. Areas of inquiry included in the background investigation are: work history, school record, criminal conduct, drug and alcohol use, driving record, and credit history. Applications for all positions will not be rejected for minor omissions or deficiencies that can be corrected prior to the testing or interview process.

Under Federal Law, all new employees must produce proof of eligibility to work in the United States. This requires presenting at the time of appointment, an original or certified copy of a Social Security card and California Driver's License or other suitable documentation. Final appointment is contingent upon verification of documentation. Individuals with disabilities who require accommodation in the application or testing process must provide the Personnel Department, at the time of application, with documentation from a qualified authority to confirm the disability and prescribed accommodation.

BENEFITS

Insurance: The City provides full medical and dental insurance coverage for the employee and pays a portion of the premium for eligible dependents. The City also provides a life insurance policy in the amount of \$60,000, and optional participation in a deferred compensation plan, vision insurance plan and psychological plan.

Educational Incentive: An additional 5% compensation above base monthly salary for an AA or AS degree or Intermediate P.O.S.T. Certificate; an additional 10% compensation above base monthly salary for a BA or BS degree or Advanced P.O.S.T. Certificate.

Uniform Allowance: \$772 per year

Retirement: Participation in the California Public Employees Retirement System (P.E.R.S.).

Leave: 72 hours of Sick Leave per year up to a total of 96 hours per year; 96 hours of Vacation time per year, increasing with longevity. In lieu of holidays, Officers assigned to Patrol receive up to a maximum of 112 hours of "Holiday Comp. Time" annually.

Longevity pay: An additional 5% compensation above base monthly salary upon commencement of the 5th year; 10th year; 15th year; and 20th year up to a total 20% compensation.

Probationary period: A probationary period of one (1) year must be satisfactorily completed prior to permanent appointment. The probationary period may be extended by six (6) months at the discretion of the Police Chief.

ABOUT THE CITY

The City of Hermosa Beach is a 1.43 square mile general law City with a population of 19,474 City is located 22 miles from the Los Angeles Civic Center and 5 miles south of the Los Angeles International Airport, at the heart of the "South Bay" region. The five-member City Council is elected at large. One member of the City Council serves as Mayor on a rotating basis. In addition to the City Council, the City Clerk and City Treasurer are elected to office. The City has a budget of approximately \$35 million and authorization for 126 full time employees.

