



FILM PERMIT RULES & REGULATIONS

1. Hours/Days Restrictions:

- a. General hours of filming in Hermosa Beach are Monday-Friday 7:00 AM-10:00 PM except holidays. No filming activity is permitted on any weekend or holiday, no exceptions.
- b. Prep days, filming days and strike days must all be noted on permit application.
- c. Filming in the Commercial Zone, between 8th Street & 16th Street on Hermosa Avenue is limited to twenty (20) days during the summer months.
- d. No filming is permitted in the downtown area during the set up, implementation or tear down of any permitted City Special Event. A list of special events is available in the Community Resources office by request.
- e. The maximum number of filming days in a residential area that will be allowed for filming activity at the same location is twenty (20) days within the immediately prior twelve (12) month period of the requested date.
- f. The City will issue **one** film permit for each available calendar day.
- g. The City reserves the right to deny an application for filming to mitigate neighborhood fatigue in frequently filmed area.
- h. EXCEPTIONS: If a film company would like to conduct filming activities beyond the filming hours ninety percent (90%) approval signatures are required for the affected area. Please note: signature verification requires additional time for approval and affected area will be determined by the Community Resources Department.

2. Parking:

- a. Parking permits will be granted for up to forty (40) approved spaces. Any additional parking needed may not be in City lots.
- b. All parking spaces must be posted a minimum of 48 hours in advance of crew call time by the film company. The film company is responsible to repost parking signs if needed and to remove all posted materials upon strike.
- c. All film vehicles must be clearly labeled by Film Company if parked in a designated space otherwise the vehicles will be towed.
- d. Vehicles may not be towed or moved without the express permission of the City or property owner.
- e. Driveways may not be blocked without prior written permission from the City and the property owner.

3. Noise:

- a. Film companies are not permitted under any circumstance to use bullhorns. If amplified sound is required, the film company must obtain the proper amplified sound permit from the Police Department.
- b. Film crew and security must refrain from all lewd or improper language within earshot of the general public.
- c. Production vehicles may not enter a neighborhood prior to the approved time listed on the permit. Please turn off engines as soon as possible. Any violation of this rule will result in revocation of permit.

4. Traffic Control/Street Closures:

- a. Film companies must use Hermosa Beach Police officers for film shoots requiring traffic or pedestrian control for street closures.
- b. The Strand, bike/pedestrian path just east of the beach, may not be completely blocked for more than five (5) minutes during the course of filming activity. Intermittent traffic control of Strand is permitted by City Police officers. All non-essential film crew are not permitted to loiter on strand during filming activity.
- c. No major intersections may be blocked during rush hours: 6:30am to 8:30am and 4:00pm to 7:00pm.
- d. Streets shall not be barricaded for filming purposes, unless prior approval is obtained from the Police Chief or his designee.

5. Notification:

Film companies are required to deliver written notification to all affected residents/merchants within a 500' radius unless additional notification is required by Community Resources Department. Film Company must provide verifiable list of all addresses receiving notification. In some cases of high impact or special circumstances, the Community Resources Department reserves the right to require a film survey.

6. Catering/Craft Service:

Vehicles, tables, canopies, equipment, generators and food goods must be on private property or pre-approved locations only. Catering services may not block the public right of ways, i.e. alleys, sidewalks or streets.

7. Interruption of Activity:

The film company is not permitted to block, delay or interrupt normal activity on public or private property. This includes but is not limited to: refuse collection, recycling procedures, street sweeping, strand sweeping, beach combing, gardening, postal or overnight deliveries, ingress or egress to property, City Public Works construction/projects or private construction work.

8. Refuse Removal:

The film company is responsible to remove all trash receptacles, oversized bins, miscellaneous garbage, fliers, posters and food particles upon strike of film location. The Community Resources Department reserves the right to assign steam cleaning of surfaces at the expense of the film company if adequate clean up is not completed or if it is deemed necessary.

9. Appeals:

An applicant may appeal an administrative decision regarding permit issuance or conditions of a permit by submitting a written appeal to the Community Resources Department, which upon review may be forwarded, to City Council.