

Honorable Mayor and Members of  
the Hermosa Beach City Council

April 20, 2016  
City Council Meeting of  
April 26, 2016

**FINANCE DEPARTMENT  
ACTIVITY REPORT, MARCH 2016**

**STATISTICAL SECTION**

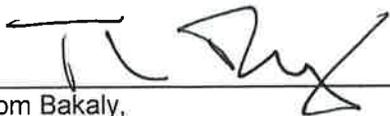
**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>80.4%</b> February 2016	<b>77.2%</b> February 2015	<b>79.0%</b> February 2016	<b>79.3%</b> February 2015
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>94</b>	<b>96</b>	<b>331</b>	<b>614</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>9,276</b>	<b>9,997</b>	<b>56,781</b>	<b>58,885</b>
<b>CHECKS ISSUED</b>	<b>363</b>	<b>345</b>	<b>2,908</b>	<b>3,019</b>
<b>PURCHASE ORDERS</b>	<b>171</b>	<b>209</b>	<b>1,572</b>	<b>1,770</b>
<b>DISCOUNTS TAKEN</b>	<b>\$105</b>	<b>\$84</b>	<b>\$1,000</b>	<b>\$417</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2015 Tax Yr.)</b>	<b>13</b>	<b>16</b>	<b>78</b>	<b>56</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(3) 2,021</b>	<b>(4) 1,962</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>122</b>	<b>120</b>		
<b>Part Time Employees</b>	<b>19</b>	<b>27</b>		
<b>CITATION PAYMENTS</b>	<b>4,363</b>	<b>4,298</b>	<b>35,610</b>	<b>41,658</b>
<b>DMV PAYMENTS</b>	<b>485</b>	<b>593</b>	<b>4,024</b>	<b>5,308</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>2,341</b>	<b>1,645</b>	<b>18,928</b>	<b>20,769</b>
<b>Out of State</b>	<b>239</b>	<b>173</b>	<b>2,492</b>	<b>3,348</b>
<b>TOTAL:</b>	<b>2,580</b>	<b>1,818</b>	<b>21,420</b>	<b>24,117</b>

Finance Cashier

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
DISMISSALS	330	155	4,143	3,751
REVENUE - VEH. IMPOUNDS	\$0	\$3,671	\$14,012	\$26,532
<b>PARKING PERMITS:</b>				
Driveway	1	4	20	65
Guest Party Passes	300	405	3,937	5,329
Temp. Res. Passes	0	0	0	0
Contractor	96	56	762	619
Daily	79	30	610	221
<b>Annual Preferential</b>				
Transferable	1,966	2,044	3,842	4,028
Employee Vehicle Sticker	147	135	227	228
Vehicle	2,263	2,484	4,511	4,734
Energy Efficient Vehicles- <i>NEW</i>	27	20	82	55
<b>TOTAL:</b>	<b>4,403</b>	<b>4,683</b>	<b>8,662</b>	<b>9,045</b>
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>				
	152	200	1,481	1,495
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>				
	275	286	1,639	1,668
MTA BUS PASSES	14	13	71	94
TAXI VOUCHERS SOLD	670	610	4,590	4,690
TAXI VOUCHERS USED	397	489	3,765	3,840
CASH KEYS SOLD	0	0	0	0
CASH KEY REVENUE	\$0	\$75	\$129	\$817
ANIMAL LICENSES	22	21	692	723
<b>BUSINESS LICENSES</b>				
Licenses Issued	218	206	1,905	1,681
Revenue	\$70,294	\$61,856	\$608,858	\$601,605

NOTED:

  
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 Tom Bakaly,  
 City Manager

Respectfully submitted:

  
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 Viki Copeland,  
 Finance Director