



City of Hermosa Beach
Community Resources Department

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

CONTRACT NUMBER:	
EVENT DATE:	
RECEIVED	
DATE STAMP	
NOV 24 2014	
STAFF INITIALS	

COMMUNITY RESOURCES

- **APPLICATION MUST BE SUBMITTED BY OCTOBER 30, 2014 FOR EVENTS SCHEDULED FROM JANUARY THROUGH JUNE 2015, AND DUE MARCH 2, 2015 FOR EVENTS SCHEDULED FROM JULY THROUGH DECEMBER, 2015.**
- **\$758 Non-Refundable Application FEE required with application.**
- **\$505 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)**

Requested Event Date (1st Choice**): May 25, 2015

2nd Choice ** (Required): May 24, 2015

****Date choice is not guaranteed until final calendar has been determined by City staff.**

ORGANIZATION'S INFORMATION

EVENT TITLE: Beachsport.org SUP Contest

Applicant Name: Scott Hubbell Birthdate: 7-28-1956

Organization Name: Beachsport.org

Non-Profit? No Yes Non-Profit I.D. or Tax Exempt #: _____

Address: 28925 PCH #101

Malibu CA 90265
City State Zip

Phone: 310 457-2321 Cell: 310 924-5111

Email Address: beachsport@mac.com Fax: 310 919-2955

CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM ABOVE)

Name: Scott Hubbell Birthdate: _____

Address: Same as above

City State Zip

Phone: _____ Cell: _____

Email Address: _____ Fax: _____

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Scott Hubbell Cell: 310 924-5111

EVENT INFORMATION

Event Type (please select all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Race (run, walk, bike, etc.) | <input type="checkbox"/> Tournament Type: _____ |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Pass-Through |
| <input type="checkbox"/> Street Fair/Festival | <input type="checkbox"/> Fundraiser Benefitting: _____ |
| <input type="checkbox"/> Concert | <input type="checkbox"/> Swim Event |
| <input type="checkbox"/> Other <u>Stand Up Paddle</u> | |

Event Start Time: 10 am

Event End Time: 4 pm

Set-Up Date: 5/25/15

Set-Up Time: 7am

(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: 5/25/15

Break Down Time: 5pm

Event Location: Hermosa Pier

Estimated # of Participants: 75

Age of Participants: 18-50

Estimated # of Spectators (daily): 75

Total Estimated Attendance: 150

Overall Event Description - Briefly explain event and activities:

50 -75 Stand Up and prone paddleboards will race around the Hermosa Pier in 4 different competitions including a SUP surf Exhibition (conditions to dictate events).

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed (please include additional sheets if necessary):

_____	between	_____	and	_____	_____	to	_____
_____	between	_____	and	_____	_____	to	_____
_____	between	_____	and	_____	_____	to	_____
_____	between	_____	and	_____	_____	to	_____
_____	between	_____	and	_____	_____	to	_____

Event Route (official map must be submitted with application)

Assembly Area/Event Start: Hermosa Pier

Disbanding Area/Event End: _____

Sponsors

List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$250 per co-sponsor fee. Co-sponsors may sample only, not sell.

Beachsport.org

Parking (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces? Yes No

If YES, please list requested parking times for each day of request *(attach additional sheets if necessary)*:

# of Spaces _____	Date _____	from _____	to _____
# of Spaces _____	Date _____	from _____	to _____
# of Spaces _____	Date _____	from _____	to _____

Will official event merchandise be sold at the event *(Business License required)*? Yes No
(Note: No sales on beach per HBMC)

Does your event involve the sale or consumption of alcoholic beverages? Yes No
Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound? Yes No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

PA

Is this a fundraising event? Yes No

-If YES, please describe:

Will there be any fenced areas? Yes No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? Yes No

-If YES, please describe:

4 10 x 10 pop up tents for judges and contest personel.

What is your clean-up plan post event?

Police all beach areas for any trsh.

Will you be requesting street banners? Yes No

Will you be requesting light pole banners? Yes No

Will you be filming or having television coverage? Yes No

Entrance or Registration Fee: \$25 per contestant

Methods of Registration (please check all that apply):

- Website Mail
 Active.com Other _____

Prizes (including anticipated cash prizes):

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? Yes No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

Do you plan on utilizing volunteers? Yes No

-If YES, please describe:

Please describe your procedures for both crowd control and internal security:

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

beachsport.org

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- | | |
|---|---|
| <input type="checkbox"/> Cars _____ | <input type="checkbox"/> Porta Potties _____ |
| <input type="checkbox"/> Semi-Trucks _____ | <input type="checkbox"/> Motor Homes _____ |
| <input type="checkbox"/> Generator _____ | Size: _____ |
| Size/Type: _____ | <input type="checkbox"/> Trailer _____ |
| <input type="checkbox"/> Vans _____ | Size: _____ |
| Size: _____ | <input type="checkbox"/> Stage _____ |
| <input checked="" type="checkbox"/> Sound Equipment _____ | Measurements: _____ |
| <input type="checkbox"/> Enclosed Tents _____ | <input checked="" type="checkbox"/> Canopies <i>4 pop ups</i> |
| <input type="checkbox"/> Other (please attach list with description of each item) | |

GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED

COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

**APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD
CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.**

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Berthport, Inc / CEO
Name/Company Representative

[Signature]
Signature

11-21-14
Date



GREEN MATRIX (Environmental Protection Plan)

(Required for all event applications)

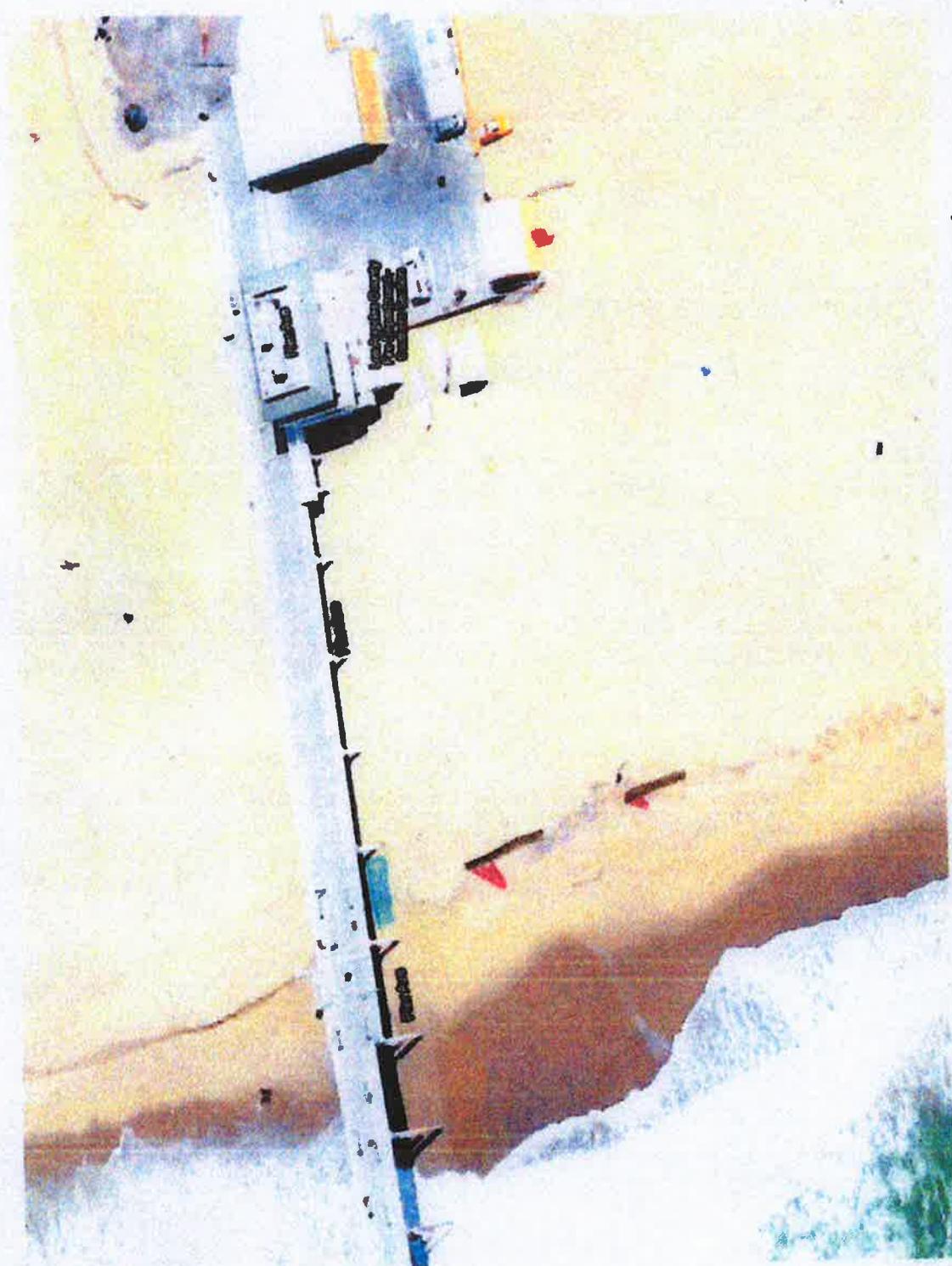
Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If your contract is for several years, show how you will increase compliance in subsequent years.

Event Name: Beachsport.org SUP

Expected Attendance: 150

MEASURE	APPLIES TO:	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
<ul style="list-style-type: none"> ▪ Limit single-use paper, plastics, packaging, and décor items 	All events	NA
<ul style="list-style-type: none"> ▪ Reduce size/bulk of plates, containers, cups 	All events	NA
<ul style="list-style-type: none"> ▪ Use products with high recycled content 	All events	<i>All items packed in are packed out</i>
<ul style="list-style-type: none"> ▪ Avoid sale or give-away of single-use plastic bottled drinking water 	All events	NA
<ul style="list-style-type: none"> ▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) 	500 or more	NA
<ul style="list-style-type: none"> ▪ At 'beer or drink gardens' recycle cups (provide dump station for liquids) 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Recycle fry-grease for bio-diesel fuels 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks) 	500 or more	NA
2. Recycling containers:		
<ul style="list-style-type: none"> ▪ Place well-marked recycle containers adjacent to every trash container 	500 or more	NA
<ul style="list-style-type: none"> ▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters 	2000 or more	NA
3. Staging		
<ul style="list-style-type: none"> ▪ Recycle or reuse event construction materials 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Use 'no emission/no VOC' paints/sealants 	500 or more	NA
Transportation		
<ul style="list-style-type: none"> ▪ No-idling policy for all vehicles 	All events	NA
<ul style="list-style-type: none"> ▪ Sponsor free shuttle or low cost bus passes 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Use hybrid, electric or CNG vehicles 	2000 or more	NA
Energy		
<ul style="list-style-type: none"> ▪ Use energy-efficient lighting 	All events	NA
<ul style="list-style-type: none"> ▪ Turn lighting and devices off when not in use 	All events	NA

<ul style="list-style-type: none"> ▪ Turn off generators when not in use for significant period of time 	All events	<i>Will Comply</i>
<ul style="list-style-type: none"> ▪ Using alternative energy (solar, wind, fuel cell) to supply some power 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred) 	2000 or more	NA
Marine environment		
<ul style="list-style-type: none"> ▪ Avoid use of single-use plastic bags. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO single-use plastic bags.</u> 	All events	NA
<ul style="list-style-type: none"> ▪ Avoid Styrofoam for outdoor events, take-out cups or containers. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO Styrofoam for outdoor events, take-out cups or containers.</u> 	All events	NA
<ul style="list-style-type: none"> ▪ No hosing of surfaces unless specifically allowed by city 	All events	NA
<ul style="list-style-type: none"> ▪ Full containment of all wastes 	All events	NA
<ul style="list-style-type: none"> ▪ Full containment of all six-pack plastic rings. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: Full containment of all six-pack plastic rings.</u> 	All events	NA
<ul style="list-style-type: none"> ▪ Provide recycling containers and litter control 	All events	NA
<ul style="list-style-type: none"> ▪ Beach and street cleaning required 	500 or more	NA
Education		
<ul style="list-style-type: none"> ▪ Event and vendors to make reducing waste and recycling a prominent theme 	500 or more	NA
<ul style="list-style-type: none"> ▪ Provide one booth, kiosk or space for green education sponsored by city or designee 	2000 or more	NA
<ul style="list-style-type: none"> ▪ Advertise green measures and rules in all event advertising and on website 	500 or more	NA
<ul style="list-style-type: none"> ▪ Demonstrate that vendors and service providers will comply with green measures 	500 or more	<i>Will Comply</i>
Monitoring		
<ul style="list-style-type: none"> ▪ Report on compliance with above applicable measures 	500 or more	<i>Will Comply</i>



Return to the Pier Paddle Board Race 5/25/15



Pier Banner



Start/Finish