



City of Hermosa Beach  
Community Resources Department

CONTRACT NUMBER: 257

EVENT DATE: \_\_\_\_\_

DATE STAMP  
**OCT 30 2014**

STAFF INITIALS  
(Signature)

# COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- APPLICATION MUST BE SUBMITTED BY OCTOBER 31<sup>ST</sup>, 2013 FOR EVENTS SCHEDULED FROM JANUARY THROUGH JUNE, AND DUE MARCH 1, 2014 FOR EVENTS SCHEDULED FROM JULY THROUGH DECEMBER.
- \$758 Non-Refundable Application FEE required with application.
- \$505 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)

Request Event Date: 1<sup>st</sup> choice \*\*: May 10 & June 13  
 2<sup>nd</sup> Choice \*\* (Required): June 14 or 20  
 \*\*Date choice is not guaranteed until final calendar has been determined by City staff.

## ORGANIZATION'S INFORMATION

EVENT TITLE: USA Volleyball Junior Beach Tour Hermosa Beach Open #1 & #2

Applicant Name: Jonpaul Roepke

Organization Name: USA Volleyball

Non Profit?: No Yes Non-Profit I.D. or Tax Exempt #: 80-0551967

Address: 20501 Earl St. Ste 3  
Torrance, CA 90503  
 City State Zip

Phone: (310) 975-3933 Cell: (949) 285-0855

Email Address: jonpaul.roepke@usav.org Fax: (310) 376-7300

## CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM ABOVE)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 City State Zip

Phone: ( ) Cell: ( )

Email Address: \_\_\_\_\_ Fax: ( )

## REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Veronica Sanchez Cell: (310) 384-1827

**EVENT INFORMATION**

**Event Type** (please select all that apply):

- Race (run, walk, bike, etc.)
- Parade
- Street Fair/Festival
- Concert
- Tournament Type: Beach Volleyball
- Pass-Through
- Fundraiser Benefitting: \_\_\_\_\_
- Other \_\_\_\_\_

Event Start Time: 9AM

Event End Time: 6PM

Set-Up Date: May 10 & June 13

Set-Up Time: 6AM

(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: May 10 & June 13

Break Down Time: 6PM

Event Location: Courts north of the pier

Estimated # of Participants: up to 150

Age of Participants: 9-18

Estimated # of Spectators (daily): up to 250

Total Estimated Attendance: up to 400

**Overall Event Description** - Briefly explain event and activities: Junior Beach Tour events are beach volleyball tournaments for youth ages 8-18 of any skill level. This is a one day tournament meant for beginners and seasoned club players. We want to use these events to provide as many opportunities for these athletes to play as possible and to introduce new athletes to the sport. We plan on using all 16 courts if we get enough athletes.

**Street Closure Information** – For Parades, Races, Walk/Runs, etc. taking place on City streets.

Names of Streets to be closed (please include additional sheets if necessary):

_____	between	_____	and	_____	_____	am/pm	to	_____	_____	am/pm
_____	between	_____	and	_____	_____	am/pm	to	_____	_____	am/pm
_____	between	_____	and	_____	_____	am/pm	to	_____	_____	am/pm
_____	between	_____	and	_____	_____	am/pm	to	_____	_____	am/pm
_____	between	_____	and	_____	_____	am/pm	to	_____	_____	am/pm

**Event Route** (official map must be submitted with application)

Assembly Area/Event Start: \_\_\_\_\_

Disbanding Area/Event End: \_\_\_\_\_

**Sponsors**

List ALL proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$250 per co-sponsor fee. Co-sponsors may sample only, not sell.

**Parking (\$1.25 per hour or \$30 per space per day)**

Will you need reserved parking spaces?  Yes  No

If YES, please list requested parking times for each day of request:

Date \_\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
 Date \_\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm  
 Date \_\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Will official event merchandise be sold at the event (*Business License required*)?  
(*Note: No sales on beach per HBMC*)  Yes  No

Does your event involve the sale or consumption of alcoholic beverages?  
*Alcohol is prohibited on the beach per HBMC 12.26.300*  Yes  No

Will the event have amplified sound?  Yes  No  
-If YES, please describe (*live music, PA, number and size of speakers, microphone, bullhorn, etc*):

Is this a fundraising event?  Yes  No  
-If YES, please describe:

Will there be any fenced areas?  Yes  No  
-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings?  Yes  No  
-If YES, please describe: We plan on having 1 or 2 - 10x10 pop up tents, a few tables and chairs.

What is your clean-up plan post event? Tear down and clean up will be done on immediately following the event. We will have staff that will be present the entire event to help with picking up trash and keeping the beach clean.

Will you be requesting street banners?  Yes  No  
Will you be requesting light pole banners?  Yes  No  
Will you be filming of having television coverage?  Yes  No

Entrance or Registration Fee: \$30 a person

Methods of Registration (please check all that apply):

- Website  Mail  
 Active.com  Other \_\_\_\_\_

Prizes (including anticipated cash prizes): Medals only.

#### SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event?  Yes  No

-If YES, please include the following information:

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_ # of Guards: \_\_\_\_\_

Guard Schedule:

Do you plan on utilizing volunteers?  Yes  No

-If YES, please describe:

Please describe your procedures for both crowd control and internal security:

Crowds and internal security shall be handled by the event staff, coaches, referees and if necessary, we will coordinate with local police to handle any problems that may arise during the tournament.

**EVENT PROMOTION INFORMATION**

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc. USA Volleyball will promote the event at www.usavolleyball.org, on twitter @usavbeach, press releases, and through email and enewsletter to our database of volleyball players.

**EQUIPMENT INFORMATION (ATTACH SITE PLAN)**

**A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.**

**YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN**

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- Cars \_\_\_\_\_
- Semi-Trucks \_\_\_\_\_
- Generator \_\_\_\_\_  
Size/Type: \_\_\_\_\_
- Vans \_\_\_\_\_  
Size: \_\_\_\_\_
- Sound Equipment \_\_\_\_\_
- Enclosed Tents \_\_\_\_\_
- Other (please attach list with description of each item)
- Porta Potties \_\_\_\_\_
- Motor Homes \_\_\_\_\_  
Size: \_\_\_\_\_
- Trailer \_\_\_\_\_  
Size: \_\_\_\_\_
- Stage \_\_\_\_\_  
Measurements: \_\_\_\_\_
- Canopies 2 - 10x10 account

**GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED**

**COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.**

**ACCESSIBILITY PLAN**

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.  
Please describe your accessibility plan: We will work with lifeguards to coordinate use of accessibility plans for the beach that would include using beach wheelchairs and staff to get disabled fans out to the courts.

**INSURANCE**

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

**APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD  
CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.**

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

*Jonpaul Roepke*

\_\_\_\_\_  
Company Representative (signature)

Oct 23, 2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department of Community Resources

\_\_\_\_\_  
Date



# **PUBLIC RELATIONS INFORMATION**

Please provide the following information to be given out to the general public, if requested:

Name of Event: USA Volleyball Junior Beach Tour - Hermosa Beach Open

Name of Organization: USA Volleyball

### **Event Dates and Times:**

Date	May 10 & June 13			
Times	9AM -6PM			

Event Information can be found online at: <http://www.teamusa.org/USA-Volleyball/USA-Teams/Beach-Volleyball>

Public Relations Contact: BJ Hoeptner Evans

Day Phone: 719-228-6800 Evening Phone: 719-649-2389

Email: B.J. Hoeptner Evans <bj.evans@usav.org>

Please provide a brief description of your event. Please include any information that would be helpful for someone looking for more information.

The USAV Junior Beach Tour offers tournaments to boys and girls ages 10 to 18. The age divisions are 12U, 14U, 16U and 18U in Open and Club categories.

The tour has 46 events this year in 24 states and 25 USAV regions. Tournaments are 1-2 days with pool play and playoffs. Pools consist of 4-5 teams. Players referee the opponent's games and coaching is allowed under specified guidelines.

The teams are comprised of two male or female players, no coed teams are allowed. Each player receives a T-shirt. Uniforms are not required. The top three finishers per division per gender receive a medal.

The Molten Elite Beach Volleyball BV5000 will be used for all events.

Tournaments normally begin at 8 am local time and check-in begins at 7 a.m. Some locations may have space limitations or weather restrictions and starting times may differ, please check the individual event for times.

Players will have the opportunity to earn bids (invitations) to the USAV Junior Beach Tour Championships. Open events give three bids per division per gender. Grand Slam events give five bids per division per gender. Participants in the Club division do not earn bids.

The USAV Beach Junior Rankings System allows participants to earn an increased number of ranking points at USAV Junior Beach Tour events.

<http://www.teamusa.org/USA-Volleyball/USA-Teams/Beach-Volleyball/Junior-Programs/2014-USAV-Junior-Beach-Tour>

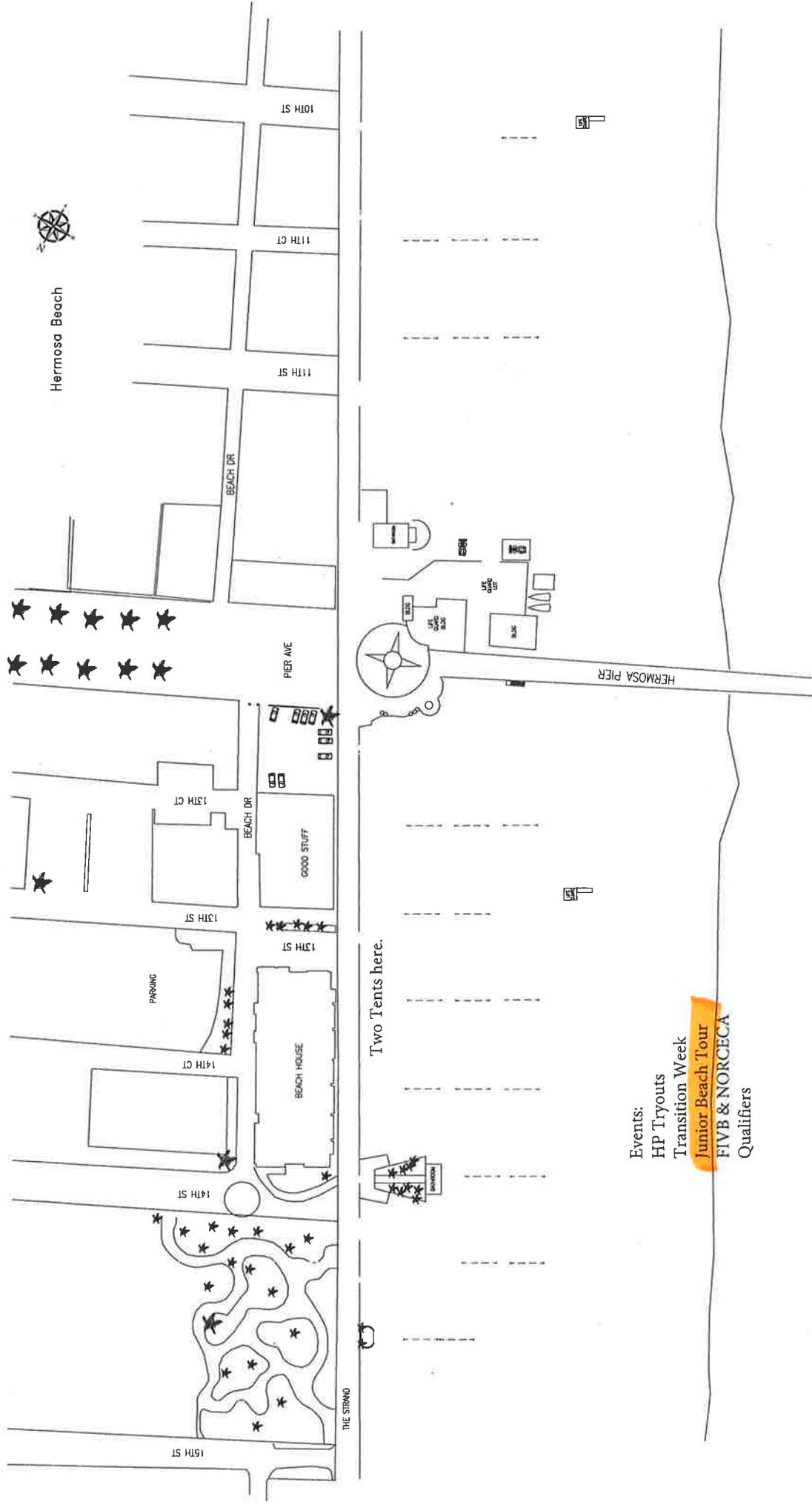
## All Event Applications must include the completed GREEN MATRIX (Environmental Protection Plan)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If your contract is for several years, show how you will increase compliance in subsequent years.

**Event Name:** USA V JBT Premiere Winter Series HB #1 **Expected Attendance:** Up to 400

MEASURE	APPLIES TO:	HOW WILL YOU COMPLY? (use additional sheets if needed)
<b>Recycling and Waste Reduction</b>		
<b>1. Reduce waste and single-use items</b>		
<ul style="list-style-type: none"> <li>▪ Limit single-use paper, plastics, packaging, and décor items</li> </ul>	All events	No decor items will be needed for our event.
<ul style="list-style-type: none"> <li>▪ Reduce size/bulk of plates, containers, cups</li> </ul>	All events	Reusable water bottles will used in place of cups.
<ul style="list-style-type: none"> <li>▪ Use products with high recycled content</li> </ul>	All events	Paper products will be used instead of plastic.
<ul style="list-style-type: none"> <li>▪ Avoid sale or give-away of single-use plastic bottled drinking water</li> </ul>	All events	No single use water bottles will be sold.
<ul style="list-style-type: none"> <li>▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups)</li> </ul>	500 or more	
<ul style="list-style-type: none"> <li>▪ At 'beer or drink gardens' recycle cups (provide dump station for liquids)</li> </ul>	2000 or more	
<ul style="list-style-type: none"> <li>▪ Recycle fry-grease for bio-diesel fuels</li> </ul>	2000 or more	
<ul style="list-style-type: none"> <li>▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)</li> </ul>	500 or more	
<b>2. Recycling containers:</b>		
<ul style="list-style-type: none"> <li>▪ Place well-marked recycle containers adjacent to every trash container.</li> </ul>	500 or more	
<ul style="list-style-type: none"> <li>▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters</li> </ul>	2000 or more	
<b>3. Staging</b>		
<ul style="list-style-type: none"> <li>▪ Recycle or reuse event construction materials</li> </ul>	2000 or more	
<ul style="list-style-type: none"> <li>▪ Use 'no emission/no VOC' paints/sealants</li> </ul>	500 or more	
<b>Transportation</b>		
<ul style="list-style-type: none"> <li>▪ No-idling policy for all vehicles</li> </ul>	All events	Vehicles will be shut off when parked.
<ul style="list-style-type: none"> <li>▪ Sponsor free shuttle or low cost bus passes</li> </ul>	2000 or more	
<ul style="list-style-type: none"> <li>▪ Use hybrid, electric or CNG vehicles</li> </ul>	2000 or more	
<b>Energy</b>		
<ul style="list-style-type: none"> <li>▪ Use energy-efficient lighting</li> </ul>	All events	No lighting will be used.
<ul style="list-style-type: none"> <li>▪ Turn lighting and devices off when not in use</li> </ul>	All events	No lighting will be used.

▪ Turn off generators when not in use for significant period of time	All events	No generator will be used.
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	2000 or more	
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	2000 or more	
<b>Marine environment</b>		
▪ Avoid use of single-use plastic bags. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO single-use plastic bags.</u>	All events	No plastic bags will be used.
▪ Avoid Styrofoam for outdoor events, take-out cups or containers. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO Styrofoam for outdoor events, take-out cups or containers.</u>	All events	No styrofoam will be used.
▪ No hosing of surfaces unless specifically allowed by city	All events	No hosing will be needed at your event.
▪ Full containment of all wastes	All events	Trash cans will contain all waste.
▪ Full containment of all six-pack plastic rings. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: Full containment of all six-pack plastic rings.</u>	All events	No six pack rings will be present.
▪ Provide recycling containers and litter control	All events	Recycling boxes will be placed next to trash
▪ Beach and street cleaning required	500 or more	cans.
<b>Education</b>		
▪ Event and vendors to make reducing waste and recycling a prominent theme	500 or more	
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	2000 or more	
▪ Advertise green measures and rules in all event advertising and on website	500 or more	
▪ Demonstrate that vendors and service providers will comply with green measures	500 or more	
<b>Monitoring</b>		
▪ Report on compliance with above applicable measures	500 or more	



Events:  
 HP Tryouts  
 Transition Week  
**Junior Beach Tour**  
**FIVB & NORCECA**  
 Qualifiers