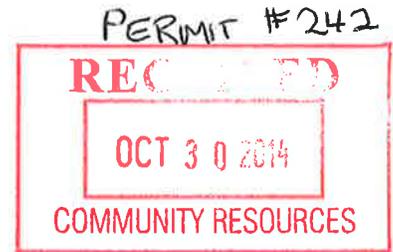


Driver's License or CA ID# cb656087	Date: 10/1/14
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City of Hermosa Beach
Community Resources Department



COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- APPLICATION **MUST BE SUBMITTED BY OCTOBER 30, 2014** FOR EVENTS SCHEDULED FROM JANUARY THROUGH JUNE 2015, AND **DUE MARCH 2, 2015** FOR EVENTS SCHEDULED FROM JULY THROUGH DECEMBER, 2015.
- **\$758 Non-Refundable Application FEE required with application.**
- **\$505 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)**

Requested Event Date (1st Choice**): YOUTH DATES - 5/16 + 8/8

2nd Choice ** (Required): ADULT DATES: 3/21, 4/18, 5/23-24, 8/1-2*, 8/29, 9/5-6
 *8/1-2 IS ON THE INTERNATIONAL SURF FESTIVAL PERMIT. CBVA RUNS IT FOR THEM.
 **Date choice is not guaranteed until final calendar has been determined by City staff.

ORGANIZATION'S INFORMATION

EVENT TITLE: CBVA TOURNAMENTS

Applicant Name: CHRIS BROWN Birthdate: 8/19/69

Organization Name: CALIFORNIA BEACH VOLLEYBALL ASSOCIATION

Non-Profit? No Yes Non-Profit I.D. or Tax Exempt #: _____

Address: 28925 P.O.H. SUITE 101
MALIBU, CA 90265
 City State Zip

Phone: 310 457 8451 Cell: _____

Email Address: INFO@CBVA.COM Fax: _____

CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM ABOVE)

Name: CHRIS BROWN Birthdate: 8/19/69

Address: 2120 CIRCLE DRIVE
HERMOSA BEACH CA 90254
 City State Zip

Phone: 310-766-7234 Cell: _____

Email Address: CHRIS@CAMPSURF.COM Fax: _____

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: CHARS BROWN

Cell: 310-766-7234

EVENT INFORMATION

Event Type (please select all that apply):

- Race (run, walk, bike, etc.)
- Parade
- Street Fair/Festival
- Concert
- Other _____

- Tournament Type: BEACH VOLLEYBALL
- Pass-Through
- Fundraiser Benefitting: _____
- Swim Event

Event Start Time: 9:00 AM SHARP

Event End Time: NO LATER THAN 7:00 PM

Set-Up Date: SAME DATES

Set-Up Time: 6:00 A.M.

(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: SAME DATES

Break Down Time: NO LATER THAN 7:00 PM

Event Location: HERMOSA PIER

Estimated # of Participants: USUALLY LESS THAN 100

Age of Participants: 2 YOUTH EVENTS. THE REST ARE ALL AGES.

Estimated # of Spectators (daily): LESS THAN 100

Total Estimated Attendance: LESS THAN 100

Overall Event Description - Briefly explain event and activities:

THE CALIFORNIA BEACH VOLLEYBALL ASSOCIATION PROVIDES ALL LEVELS OF PLAY FOR GRASSROOTS VOLLEYBALL PLAYERS. WE HAVE RUN TOURNAMENTS IN HERMOSA SINCE THE 1960'S.

Street Closure Information - For Parades, Races, Walk/Runs, etc. taking place on City streets.

Names of Streets to be closed (please include additional sheets if necessary):

<u>N/A</u>	between _____	and _____	to _____
	between _____	and _____	to _____
	between _____	and _____	to _____
	between _____	and _____	to _____
	between _____	and _____	to _____

Event Route (official map must be submitted with application)

N/A

Assembly Area/Event Start: _____

Disbanding Area/Event End: _____

Sponsors

List ALL proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$250 per co-sponsor fee. Co-sponsors may sample only, not sell.

Parking (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces? Yes No

If YES, please list requested parking times for each day of request (attach additional sheets if necessary):

# of Spaces _____	Date _____	from _____	to _____
# of Spaces _____	Date _____	from _____	to _____
# of Spaces _____	Date _____	from _____	to _____

Will official event merchandise be sold at the event (Business License required)?
(Note: No sales on beach per HBMC) Yes No

Does your event involve the sale or consumption of alcoholic beverages?
Alcohol is prohibited on the beach per HBMC 12.26.300 Yes No

Will the event have amplified sound? Yes No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

2 OF OUR EVENTS WILL HAVE A PA WITH 2 SPEAKERS

Is this a fundraising event? Yes No

-If YES, please describe:

Will there be any fenced areas? Yes No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? Yes No

-If YES, please describe:

ONLY 'STRUCTURES' ARE E-Z UPS.

What is your clean-up plan post event?

WE PICK UP OUR TRASH.

Will you be requesting street banners? Yes No

Will you be requesting light pole banners? Yes No

Will you be filming or having television coverage? Yes No

Entrance or Registration Fee: \$40/TEAM

Methods of Registration (please check all that apply):

- Website
- Mail
- Active.com
- Other

Prizes (including anticipated cash prizes):

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? Yes No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

Do you plan on utilizing volunteers?

Yes

No

-If YES, please describe:

Please describe your procedures for both crowd control and internal security:

WE DON'T HAVE A CROWD TO CONTROL, JUST PLAYERS.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

CBVA.COM

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

Cars _____

Semi-Trucks _____

Generator _____

Size/Type: _____

Vans _____

Size: _____

Sound Equipment _____

Enclosed Tents _____

Other (please attach list with description of each item)

Porta Potties _____

Motor Homes _____

Size: _____

Trailer _____

Size: _____

Stage _____

Measurements: _____

Canopies _____

N/A

GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED

COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.
Please describe your accessibility plan:

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

CHRIS BROWN

Name/Company Representative

Chris Brown

Signature

10/1/14

Date



PUBLIC RELATIONS INFORMATION

Please provide the following information to be given out to the general public, if requested:

Name of Event: CBVA TOURNAMENTS

Name of Organization: CALIFORNIA BEACH VOLLEYBALL ASSOCIATION

Event Dates and Times:

Date

Times

Event Information can be found online at: CBVA.COM

Public
Relations

Contact: CHRIS BROWN

Day Phone: 310 766 7234 Evening Phone: SAME

Email: CHRIS@CAMPSURF.COM

Please provide a brief description of your event. Please include any information that would be helpful for someone looking for more information.



PRELIMINARY FEE WORKSHEET

Please complete, to the best of your ability, all event-related fees as it pertains to your proposed event, **even if you are requesting fee waivers**. **REMINDER: ONLY VALID NON-PROFIT ENTITIES ARE ELIGIBLE FOR FEE WAIVER CONSIDERATION.** A final total of charges will be determined thirty days prior to your event once approval is granted; additional fees may apply when deemed necessary through the approval process. Please use this worksheet as a preliminary guide for planning purposes of city fees.

EVENT CATEGORY FEES	PRICE	MY EVENT FEES
Category I <ul style="list-style-type: none"> • <500 people • Event registrations done through the Community Resources Department 	70/30% of registration fees	
Category II <ul style="list-style-type: none"> • Impacts public areas for no longer than one (1) day including set-up & tear-down • Is conducted in the off-season (not between Memorial Day and Labor Day or on any holiday) • Participant plus Spectator crowd above 500 but does not exceed 3,000 people. • Has no television coverage (except news). • A non-profit entity is the beneficiary of the net revenues (100%). • Does not meet any of the identifying criteria for a Category III or IV event. 	\$2454 per day	
Category III <ul style="list-style-type: none"> • Impacts public areas for more than one (1) day including set up. • Participant plus Spectator crowd does not exceed 5,000 people. • Has no television coverage (except news). • Has more than \$3,000 and less than \$50,000 in prize money. • Does not meet any of the identifying criteria for a Category IV event. 	\$2699 per day	
Category IV <ul style="list-style-type: none"> • Meets Category III Criteria and has one or more of the following: <ul style="list-style-type: none"> ▪ Has network television coverage or ▪ Estimated participant/spectator crowds exceeds 5,000 people or ▪ Prize money in excess of \$50,000 or ▪ Charges admission to spectator Gross revenues 	\$4908 per day	

in excess of \$50,000.

MISCELLANEOUS FEES	PRICE	MY EVENT FEES
Commercial Application Fee - <i>non-refundable</i>	\$771	
Non-Profit Application Fee - <i>non-refundable</i>	\$514	\$514
Pass-Thru Application Fee - <i>non-refundable</i>	\$257	
Amplified Sound Permit	\$143	
Street Banner Fees	\$212	
Event Co-Sponsor	\$257 each	
Event Set-Up/Tear-Down	\$205 per location, per day	
Community Resources Staff (Required Cat. II-IV)	\$308 per day	
Paramedic	\$131 per hour	
Fire Inspection	\$157 per hour	
Police	\$104 per hour	
Parking Meter Space Fee	\$30 per space, per day	

Preliminary TOTAL \$514



GREEN MATRIX (Environmental Protection Plan)
(Required for all event applications)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If your contract is for several years, show how you will increase compliance in subsequent years.

Event Name: CBVA TOURNAMENTS

Expected Attendance: LESS THAN 100

MEASURE	APPLIES TO:	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction	-	
1. Reduce waste and single-use items		
▪ Limit single-use paper, plastics, packaging, and décor items	All events	DON'T USE THEM.
▪ Reduce size/bulk of plates, containers, cups	All events	DON'T USE THEM.
▪ Use products with high recycled content	All events	DON'T USE THEM
▪ Avoid sale or give-away of single-use plastic bottled drinking water	All events	DON'T USE THEM
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups)	500 or more	N/A
▪ At 'beer or drink gardens' recycle cups (provide dump station for liquids)	2000 or more	N/A
▪ Recycle fry-grease for bio-diesel fuels	2000 or more	N/A
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	500 or more	N/A
2. Recycling containers:		
▪ Place well-marked recycle containers adjacent to every trash container	500 or more	N/A

<ul style="list-style-type: none"> Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters 	2000 or more	N/A
3. Staging		
<ul style="list-style-type: none"> Recycle or reuse event construction materials 	2000 or more	N/A
<ul style="list-style-type: none"> Use 'no emission/no VOC' paints/sealants 	500 or more	N/A
Transportation		
<ul style="list-style-type: none"> No-idling policy for all vehicles 	All events	DON'T HAVE VEHICLES
<ul style="list-style-type: none"> Sponsor free shuttle or low cost bus passes 	2000 or more	N/A
<ul style="list-style-type: none"> Use hybrid, electric or CNG vehicles 	2000 or more	N/A
Energy		
<ul style="list-style-type: none"> Use energy-efficient lighting 	All events	NO LIGHTING
<ul style="list-style-type: none"> Turn lighting and devices off when not in use 	All events	" "
<ul style="list-style-type: none"> Turn off generators when not in use for significant period of time 	All events	WILL DO.
<ul style="list-style-type: none"> Using alternative energy (solar, wind, fuel cell) to supply some power 	2000 or more	N/A
<ul style="list-style-type: none"> Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred) 	2000 or more	N/A
Marine environment		
<ul style="list-style-type: none"> Avoid use of single-use plastic bags. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO single-use plastic bags.</u> 	All events	WE DON'T USE THEM.
<ul style="list-style-type: none"> Avoid Styrofoam for outdoor events, take-out cups or containers. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO Styrofoam for outdoor events, take-out cups or containers.</u> 	All events	WE DON'T USE THEM.
<ul style="list-style-type: none"> No hosing of surfaces unless specifically allowed by city 	All events	WE DON'T HOSE ANYTHING.
<ul style="list-style-type: none"> Full containment of all wastes 	All events	WE DON'T GENERATE WASTE.
<ul style="list-style-type: none"> Full containment of all six-pack plastic rings. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: Full containment of all six-pack plastic rings.</u> 	All events	" " " "
<ul style="list-style-type: none"> Provide recycling containers and litter control 	All events	WILL DO.
<ul style="list-style-type: none"> Beach and street cleaning required 	500 or more	N/A
Education		
<ul style="list-style-type: none"> Event and vendors to make reducing waste and recycling a prominent theme 	500 or more	N/A
<ul style="list-style-type: none"> Provide one booth, kiosk or space for green education sponsored by city or designee 	2000 or more	N/A
<ul style="list-style-type: none"> Advertise green measures and rules in all event advertising and on website 	500 or more	N/A
<ul style="list-style-type: none"> Demonstrate that vendors and service providers will comply with green measures 	500 or more	N/A

Monitoring		
▪ Report on compliance with above applicable measures	500 or more	N/A



10 x 10 Tents

● Sponsors

● CBVA Check-In

CBVA Tournament 3/21/15



- 10' x 10' tents
- Sponsors 10 x 10
- CBVA Check In 10 x 10
- Player Lounge 10 x 20
- Pier Banner

9/5-6, 2015
Labor Day
Weekend

Fiesta Hermosa CBVA Tournament