

**FINANCE DEPARTMENT  
ACTIVITY REPORT, JULY 2014**

**STATISTICAL SECTION**

**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>88.0%</b> JUNE 2014	<b>85.5%</b> JUNE 2013	<b>81.1%</b> JUNE 2014	<b>78.1%</b> JUNE 2013
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>18</b>	<b>38</b>	<b>18</b>	<b>38</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>7,933</b>	<b>7,543</b>	<b>7,933</b>	<b>7,543</b>
<b>CHECKS ISSUED</b>	<b>468</b>	<b>375</b>	<b>468</b>	<b>375</b>
<b>PURCHASE ORDERS</b>	<b>268</b>	<b>287</b>	<b>268</b>	<b>287</b>
<b>DISCOUNTS TAKEN</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>6</b>	<b>8</b>	<b>6</b>	<b>8</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(0) 1,943</b>	<b>(5) 1,943</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>116</b>	<b>114</b>		
<b>Part Time Employees</b>	<b>38</b>	<b>42</b>		
<b>CITATION PAYMENTS</b>	<b>5,900</b>	<b>5,535</b>	<b>5,900</b>	<b>5,535</b>
<b>DMV PAYMENTS</b>	<b>626</b>	<b>355</b>	<b>626</b>	<b>355</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>3,411</b>	<b>7,024</b>	<b>3,411</b>	<b>7,024</b>
<b>Out of State</b>	<b>509</b>	<b>415</b>	<b>509</b>	<b>415</b>
<b>TOTAL:</b>	<b>7,439</b>	<b>7,439</b>	<b>7,439</b>	<b>7,439</b>

Finance Cashier

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>DISMISSALS</b>	453	263	453	263
<b>REVENUE - VEH. IMPOUNDS</b>	\$5,025	\$0	\$5,025	\$0
<b>PARKING PERMITS:</b>				
Driveway	7	5	7	5
Guest Party Passes	1,612	1,431	1,612	1,431
Temp. Res. Passes	0	0	0	0
Contractor	122	79	122	79
Daily	54	31	54	31
<b>Annual Preferential</b>				
Transferable	122	124	122	124
Employee Vehicle Sticker	15	5	15	5
Vehicle	185	212	185	212
Energy Efficient Vehicles- <i>NEW</i>	3	0	3	0
<b>TOTAL:</b>	<b>325</b>	<b>341</b>	<b>325</b>	<b>341</b>
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>	<b>188</b>	<b>199</b>	<b>188</b>	<b>199</b>
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>	<b>210</b>	<b>169</b>	<b>210</b>	<b>169</b>
<b>MTA BUS PASSES</b>	11	11	11	11
<b>TAXI VOUCHERS SOLD</b>	550	520	550	520
<b>TAXI VOUCHERS USED</b>	429	383	429	383
<b>CASH KEYS SOLD</b>	0	12	0	12
<b>CASH KEY REVENUE</b>	\$163.75	\$1,310.75	\$163.75	\$1,310.75
<b>ANIMAL LICENSES</b>	15	20	15	20
<b>BUSINESS LICENSES</b>				
Licenses Issued	94	98	94	98
Revenue	\$47,760.36	\$28,907.74	\$47,760.36	\$28,907.74

NOTED:



Tom Bakaly,  
City Manager

Respectfully submitted:



Viki Copeland,  
Finance Director

**TRANSIENT OCCUPANCY TAX REVENUE  
THROUGH JUNE 2014  
(MONTH OF SERVICE)**

	SEA SPRITE 17 Rooms 12 PER BUS LICENSE	QUALITY INN 68 Rooms EFFECTIVE Mar-87	TRAVEL LODGE NEW OWNER	TRAVEL LODGE (PATEL)	MAR VISTA	GRAND VIEW 17 Rooms	SURF CITY HOSTEL 57 Beds EFFECTIVE 10/30/1995	CITY HERMOSA HOTEL EFFECTIVE 8/1/90	HOLIDAY EXPRESS 72 Rooms EFFECTIVE 2/21/01	INN ST FRANCIS 20 Rooms	HOTEL HERMOSA 80 Rooms	HAMPTON INN 70 Rooms EFFECTIVE 10/18/2002	BEACH HOUSE PHASE I 156 RMS May-98 PHASE II 40 RMS 7/3/01	TOTAL	AVG	HOTEL DID NOT REPORT	NOT INCLUDED IN	AVERAGE CALCULATION							
	OCC RATE	OCC RATE				OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE	OCC RATE						
JUNE'14	\$14,052	79.0%	\$21,007	94.0%		\$8,062	95.9%	\$3,747	80.0%	\$32,929	88.0%	\$0	100.0%	\$18,913	78.9%	\$30,816	84.2%	\$80,687	92.0%	\$210,214	88.0%				
MAY'14	\$12,712	73.0%	\$21,456	94.0%		\$9,196	96.0%	\$3,437	81.0%	\$30,048	82.1%	\$0	94.0%	\$18,791	76.1%	\$28,803	79.6%	\$76,209	87.0%	\$200,652	84.8%				
APRIL'14	\$10,035	81.0%	\$19,064	92.0%		\$9,389	94.3%	\$2,980	71.0%	\$29,190	83.7%	\$0	94.0%	\$18,062	78.3%	\$29,030	85.0%	\$76,312	92.3%	\$194,061	85.7%				
MARCH'14	\$8,737	83.0%	\$19,044	87.0%		\$8,640	95.3%	\$4,001	75.0%	\$31,212	89.3%	\$0	89.0%	\$17,720	74.1%	\$28,294	81.3%	\$77,396	93.0%	\$195,045	85.2%				
FEBRUARY'14	\$5,868	55.0%	\$15,849	86.0%		\$6,763	89.9%	\$1,575	59.0%	\$26,736	87.4%	\$0	94.0%	\$12,390	65.0%	\$24,082	76.3%	\$58,632	81.6%	\$151,694	77.1%				
JANUARY'14	\$5,199	52.0%	\$16,214	85.0%		\$6,268	79.3%	\$2,020	70.0%	\$26,569	81.1%	\$0	85.0%	\$13,631	58.8%	\$24,670	73.6%	\$65,830	85.3%	\$160,402	74.5%				
DECEMBER'13	\$5,765	48.0%	\$14,336	80.0%		\$4,679	72.9%	\$1,718	60.0%	\$21,847	69.7%	\$0	85.0%	\$11,096	55.1%	\$21,046	65.3%	\$41,974	67.0%	\$122,462	67.0%				
NOVEMBER'13	\$6,551	55.0%	\$15,221	82.00%		\$5,167	72.2%	\$1,379	55.0%	\$23,204	75.9%	\$0	100.0%	\$10,798	62.7%	\$21,024	67.1%	\$62,334	79.6%	\$145,679	72.2%				
OCTOBER'13	\$7,038	60.0%	\$16,104	80.00%		\$6,694	80.3%	\$1,690	60.0%	\$24,818	75.6%	\$0	95.0%	\$15,124	66.1%	\$25,205	76.3%	\$69,114	87.0%	\$165,786	75.6%				
SEPTEMBER'13	\$9,591	70.0%	\$17,072	87.00%		\$7,395	91.2%	\$2,147	85.0%	\$27,694	85.0%	\$0	94.0%	\$17,999	77.7%	\$24,531	71.4%	\$69,318	88.0%	\$175,747	83.3%				
AUGUST'13	\$16,885	82.0%	\$23,133	94.90%		\$8,512	84.8%	\$3,867	90.2%	\$35,433	89.3%	\$0	100.0%	\$23,024	83.3%	\$31,623	90.1%	\$96,848	93.0%	\$239,325	89.7%				
JULY'13	\$18,085	89.0%	\$22,156	88.00%		\$8,325	92.2%	\$3,396	84.0%	\$36,291	91.9%	\$0	100.0%	\$26,222	86.8%	\$32,239	89.4%	\$96,638	92.0%	\$243,352	90.4%				
<b>TOTAL'13/14</b>	<b>\$120,318</b>	<b>68.9%</b>	<b>\$220,656</b>	<b>87.5%</b>		<b>\$89,090</b>	<b>87.0%</b>	<b>\$31,957</b>	<b>72.5%</b>	<b>\$345,974</b>	<b>83.3%</b>	<b>\$0</b>	<b>94.2%</b>	<b>\$203,770</b>	<b>71.9%</b>	<b>\$321,364</b>	<b>78.3%</b>	<b>\$871,291</b>	<b>86.5%</b>	<b>\$2,204,420</b>	<b>81.1%</b>	<b>\$2,204,420</b>			
JUNE'13	\$14,352	76.0%	\$19,251	84.60%		\$8,080	91.8%	\$2,375	69.0%	\$31,445	91.3%	\$0	100.0%	\$17,806	80.4%	\$28,307	84.2%	\$75,554	92.0%	\$197,170	85.5%				
MAY'13	\$8,780	62.0%	\$16,569	81.00%		\$6,302	86.9%	\$2,481	70.0%	\$29,187	86.3%	\$0	100.0%	\$17,090	68.7%	\$24,684	72.1%	\$69,345	87.0%	\$174,437	79.3%				
APRIL'13	\$8,092	61.0%	\$14,169	79.00%		\$6,966	81.00%	\$1,895	65.0%	\$25,904	86.0%	\$0	100.0%	\$14,455	66.5%	\$25,838	79.0%	\$66,258	86.0%	\$163,576	78.2%				
MARCH'13	\$8,773	73.0%	\$16,897	80.00%		\$6,781	88.80%	\$2,025	65.0%	\$28,299	84.0%	\$0	100.0%	\$13,098	73.3%	\$23,499	69.8%	\$70,150	89.0%	\$169,522	80.3%				
FEBRUARY'13	\$4,893	58.0%	\$12,190	75.00%		\$5,991	83.61%	\$1,162	48.0%	\$22,629	79.9%	\$0	100.0%	\$8,758	60.2%	\$22,907	73.8%	\$51,545	77.0%	\$130,076	72.8%				
JANUARY'13	\$5,128	49.5%	\$11,922	70.00%		\$4,771	68.50%	\$1,227	49.0%	\$20,644	66.9%	\$0	100.0%	\$10,141	64.2%	\$22,424	67.7%	\$50,884	72.0%	\$127,140	67.5%				
DECEMBER'12	\$5,129	43.0%	\$13,951	81.00%		\$3,915	66.79%	\$1,517	56.0%	\$20,014	61.6%	\$0	90.0%	\$7,577	46.8%	\$17,297	55.0%	\$50,069	69.0%	\$119,469	63.2%				
NOVEMBER'12	\$4,966	51.0%	\$13,415	82.00%		\$4,919	69.80%	\$1,255	58.7%	\$23,137	75.8%	\$0	90.0%	\$12,588	59.8%	\$23,244	74.3%	\$59,215	80.0%	\$142,740	71.3%				
OCTOBER'12	\$6,725	60.0%	\$15,670	85.61%		\$5,858	77.99%	\$1,662	51.4%	\$29,658	92.3%	\$0	95.0%	\$15,519	69.1%	\$25,356	77.4%	\$63,016	84.6%	\$163,464	77.1%				
SEPTEMBER'12	\$10,279	72.0%	\$16,628	91.67%		\$6,452	83.92%	\$2,422	78.0%	\$26,437	86.0%	\$0	95.0%	\$14,223	72.0%	\$25,691	81.5%	\$59,810	79.0%	\$161,941	82.1%				
AUGUST '12	\$16,601	89.0%	\$21,121	91.80%		\$7,980	87.10%	\$3,750	96.0%	\$32,087	91.7%	\$0	92.0%	\$22,470	80.0%	\$29,717	88.0%	\$85,687	89.0%	\$219,414	89.4%				
JULY'12	\$18,358	92.0%	\$22,085	91.7%		\$8,177	86.5%	\$3,173	95.0%	\$35,480	94.8%	\$0	84.0%	\$23,248	86.4%	\$30,580	90.1%	\$86,125	89.0%	\$227,226	89.9%				
<b>TOTAL'12/13</b>	<b>\$112,074</b>	<b>65.5%</b>	<b>\$193,868</b>	<b>82.8%</b>		<b>\$76,193</b>	<b>81.1%</b>	<b>\$24,944</b>	<b>66.8%</b>	<b>\$324,919</b>	<b>83.1%</b>	<b>\$0</b>	<b>95.5%</b>	<b>\$176,973</b>	<b>69.0%</b>	<b>\$299,545</b>	<b>76.1%</b>	<b>\$787,658</b>	<b>82.8%</b>	<b>\$1,996,174</b>	<b>78.1%</b>	<b>\$1,996,174</b>			

9:57 AM

08/19/14

Accrual Basis

**CITY OF HERMOSA BEACH**  
**CTDR-All Classes of Invoices Issued**  
 July 2014

Type	Date	Num	Name	Name Address	Class	Amount
<b>ADMINISTRATION</b>						
<b>WIFI SPONSOR</b>						
Invoice	07/10/2014	18017	YELLOW CAB CO-...	2129 W. ROSECRANS GARDENA, 90249 attn: Ruth Knapp	ADMINISTRAT...	250.00
Invoice	07/29/2014	18026	YELLOW CAB CO-...	2129 W. ROSECRANS GARDENA, 90249 attn: Ruth Knapp	ADMINISTRAT...	250.00
Total WIFI SPONSOR						500.00
Total ADMINISTRATION						500.00
<b>FIRE</b>						
<b>Annual Business Fire Safety Ins</b>						
Invoice	07/22/2014	1061	Beach Mail Box	Jerry Shelburne 2629 Manhattan Avenue #B Hermosa Beac...	FIRE:Annual B...	56.00
Invoice	07/22/2014	1062	Chug Salon	Chug Kellum 3217 Manhattan Avenue Hermosa Beach, CA ...	FIRE:Annual B...	56.00
Invoice	07/22/2014	1063	Freedive N Spear	950 Aviation Blvd, # B Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1064	Hermosa Cleaners	Mike Nafissi 2629 Manhattan Ave. #A Hermosa Beach, CA ...	FIRE:Annual B...	56.00
Invoice	07/22/2014	1065-14	Hermosa Nails	950 Aviation Blvd. #H-J Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1067	Larry Murakami Co...	950 Aviation Blvd, # A Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1068	Levy Chiropractic	950 Aviation Blvd, # K Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1069	Manhattan Beach K...	3207 Manhattan Avenue Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1070	Manhattan Mart	Rajesh L. Singh 2641 Manhattan Avenue Hermosa Beach, C...	FIRE:Annual B...	56.00
Invoice	07/22/2014	1071	O' Connor Property	Dan O'Connor 3201 Manhattan Ave Hermosa Beach, CA 90...	FIRE:Annual B...	56.00
Invoice	07/22/2014	1072	Posters Limited Gal...	950 Aviation Blvd, # D Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1073	Super Cuts	950 Aviation Blvd. #C Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1076	Unlimited Fitness	3219 Manhattan Avenue Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Invoice	07/22/2014	1075	Treasure Chest	50 Pier Avenue Hermosa Beach, CA 90254	FIRE:Annual B...	56.00
Total Annual Business Fire Safety Ins						784.00
Total FIRE						784.00
<b>PUBLIC WORKS</b>						
<b>ENCROACHMENT FEES</b>						
Invoice	07/10/2014	18016	LORETO PLAZA	ATTN: JIM MATTHEWS 567 SAN NICHOLAS DR, #220 NE...	PUBLIC WOR...	728.70
Invoice	07/29/2014	18025	LORETO PLAZA	ATTN: JIM MATTHEWS 567 SAN NICHOLAS DR, #220 NE...	PUBLIC WOR...	728.70
Total ENCROACHMENT FEES						1,457.40
Total PUBLIC WORKS						1,457.40
<b>TOTAL</b>						<b>2,741.40</b>

8

F.T. 116.

2014  
JUNE

P.T. 39.0

- PLATAYANEN

7-14  
- ADRIAN SANDOVAL  
+ ANISSA VILLA  
+ Lily Shepherd  
- GINA NOURMOHAMMADIAN  
+ DELIO EGIDIO  
- CHOI JAICE

F.T. 116 /

2014  
JULY

P.T. 38.1

+ JESSICA PACHECO  
+ KATHY KHANG

Position #	Title	Unfilled	Status	Employee #	Employee Name
0100-002	ACCOUNT CLERK	[ ]	A	04775	LYDIC, ELIZABETH
0100-003	ACCOUNT CLERK	[ ]	A	04759	ASENCION, SUSAN
0100-004	ACCOUNT CLERK	[ ]	A	04784	KOTERO, LORI
0100-006	ACCOUNT CLERK	[ ]	A	04785	MC LEOD, KEVIN
0110-001	ACCOUNTING SUPERVISOR	[ ]	A	04776	NEWKIRK, CHARLOTTE
0115-001	PERSONNEL ASSISTANT	[ ]	A	04085	BAGNARA, MONICA
0120-001	ADMINISTRATIVE ASSISTANT	[ ]	A	04654	KONRAD, GINA
0120-002	ADMINISTRATIVE ASSISTANT	[ ]	A	04442	SWINDELL, KIMBERLY
0120-003	ADMINISTRATIVE ASSISTANT	[ ]	A	04543	ZEIGLER, HELGA LIZ
0120-005	ADMINISTRATIVE ASSISTANT	[ ]	A	00051	TING, YU-YING
0120-008	ADMINISTRATIVE ASSISTANT	[ ]	A	04411	LONNQUIST, GEORGIA
0120-011	ADMINISTRATIVE ASSISTANT	[ ]	A	04655	STINE, SHARON
0125-001	ASSISTANT ENGINEER	[ ]	A	04746	CHAVEZ, VICTOR
0130-001	ASSOCIATE ENGINEER	[ ]	A	02184	BEHBOODI, HOMAYOUN
0130-003	ASSOCIATE ENGINEER	[ ]	A	04755	SAIED, MONDHER
0140-001	BUILDING & PLANNING TECHNICAL	[ ]	A	04318	ESTRADA, FRANCES
0150-001	BUILDING INSPECTOR	[ ]	A	04283	RAYBURN, ARTHUR
0150-002	BUILDING INSPECTOR	[ ]	A	04774	VALLES, FRANCISCO
0170-001	CITATION RECORDS ADMINISTRATIVE	[ ]	A	00395	HALL, MARCIA
0190-001	CITY CLERK	[ ]	A	00187	DOERFLING, ELAINE
0200-001	COUNCIL MEMBER	[ ]	A	04356	TUCKER, PETER
0200-002	COUNCIL MEMBER	[ ]	A	04749	BARRAGAN, NANETTE
0200-003	COUNCIL MEMBER	[ ]	A	04750	FANGARY, HANY
0200-004	COUNCIL MEMBER	[ ]	A	04752	PETTY, CAROLYN
0200-009	COUNCIL MEMBER	[ ]	A	04513	DIVIRGILIO, MICHAEL
0220-001	SENIOR PLANNER	[ ]	A	04540	TOWNSEND, PAMELA
0240-001	CITY TREASURER	[ ]	A	04747	NOWICKI, KAREN
0250-001	OFFICE ASSISTANT	[ ]	A	02121	DINUBILO, TERRI
0250-005	OFFICE ASSISTANT	[ ]	A	04278	PINO, NANCY
0260-001	COMMUNITY DEVELOPMENT DIRECTOR	[ ]	A	00125	ROBERTSON, KEN
0280-001	COMMUNITY SERV FIELD SUPERVISOR	[ ]	A	04381	TANABE, SEAN
0280-003	COMMUNITY SERV FIELD SUPERVISOR	[ ]	A	04571	FUJISAKI, RANDALL
0290-001	COMMUNITY SERVICES OFFICER	[ ]	A	04683	BURGOS, CARLOS E.
0290-002	COMMUNITY SERVICES OFFICER	[ ]	A	00925	DRESTE, JANET
0290-004	COMMUNITY SERVICES OFFICER	[ ]	A	04106	KARLOCK JR., JAMES
0290-005	COMMUNITY SERVICES OFFICER	[ ]	A	04647	DEWITT, STEPHEN
0290-006	COMMUNITY SERVICES OFFICER	[ ]	A	04690	OBEAR, MICHAELLE A.
0290-007	COMMUNITY SERVICES OFFICER	[ ]	A	02107	PAPANDREA, TONY
0290-008	COMMUNITY SERVICES OFFICER	[ ]	A	04646	MIRETTI, NICHOLAS
0290-009	COMMUNITY SERVICES OFFICER	[ ]	A	04569	AVILES, CHRISTOPHER
0290-010	COMMUNITY SERVICES OFFICER	[ ]	A	04570	SALTZMAN, PAT
0290-011	COMMUNITY SERVICES OFFICER	[ ]	A	04693	RASCON, GUILLERMO
0320-001	DEPUTY CITY CLERK	[ ]	A	04679	ABBOTT, LINDA
0331-001	GIS ANALYST	[ ]	A	04508	TAMBE, SHARADA
0332-001	MANAGEMENT ANALYST	[ ]	A	04773	MARGOLIN, ROCHELLE
0340-001	MECHANIC	[ ]	A	04689	HANAOKA, TIMOTHY
0350-001	FINANCE DIRECTOR	[ ]	A	01094	COPELAND, VIKI
0360-001	FIRE CAPTAIN	[ ]	A	02171	GAROFANO, MICHAEL
0360-002	FIRE CAPTAIN	[ ]	A	00921	CRAWFORD, JAMES
0360-003	FIRE CAPTAIN	[ ]	A	04184	GREBBIEN, BRIAN
0370-001	FIRE CHIEF	[ ]	A	04545	LANTZER, DAVID
0373-002	FIRE ENGINEER	[ ]	A	04065	SMOTRYS, MICHAEL
0373-003	FIRE ENGINEER	[ ]	A	00320	MARKS, AARON
0373-004	FIRE ENGINEER	[ ]	A	04193	DE LOS SANTOS, JAMES
0373-006	FIRE ENGINEER	[ ]	A	00067	WILLIAMS, MARK
0373-007	FIRE ENGINEER	[ ]	A	00875	OSEKOWSKY, SHELDON
0390-001	MAINTENANCE I	[ ]	A	04719	RODRIGUEZ, DANIEL
0390-004	MAINTENANCE I	[ ]	A	04001	HRBOKA, DENNIS

Position Listing  
CITY OF HERMOSA BEACH

Position #	Title	Unfilled	Status	Employee #	Employee Name
0400-001	MAINTENANCE II	[ ]	A	00503	DAVIS JR., JOHN
0400-002	MAINTENANCE II	[ ]	A	00041	MISH, RICHARD
0400-004	MAINTENANCE II	[ ]	A	00406	WILCOSKY, ERIC
0400-005	MAINTENANCE II	[ ]	A	00216	RIDNOUR, KEITH
0400-006	MAINTENANCE II	[ ]	A	04496	COCKING, BRADLEY
0400-008	MAINTENANCE II	[ ]	A	01962	STANIS, RONALD
0410-003	PARAMEDIC	[ ]	A	04364	BRUCCOLIERI, JAMES
0410-004	PARAMEDIC	[ ]	A	03080	BUSH, AARON
0410-007	PARAMEDIC	[ ]	A	04764	SURBER, THOMAS
0410-010	PARAMEDIC	[ ]	A	04386	DURKIN, SCOTT
0410-011	PARAMEDIC	[ ]	A	04331	RAMIREZ, STEVEN
0410-013	PARAMEDIC	[ ]	A	00719	DALE, GREGORY
0410-014	PARAMEDIC	[ ]	A	04763	STROUSE, SCOTT
0420-001	PARKING METER MAINT TECHNICI/	[ ]	A	00832	THOMAS, ROBERT
0441-001	ASST TO THE CITY MGR	[ ]	A	04711	STRICKFADEN, DIANE E.
0454-001	PLANNING ASSISTANT	[ ]	A	04316	CHOI, EVA
0460-001	POLICE CAPTAIN	[ ]	A	04650	JOHNSON, STEVEN
0460-003	ACTING POLICE CAPTAIN	[ ]	A	00836	THOMPSON, THOMAS
0470-001	POLICE CHIEF	[ ]	A	04739	PAPA, SHARON
0475-002	POLICE LIEUTENANT	[ ]	A	00077	GAINES, GARTH
0480-002	POLICE OFFICER	[ ]	A	04314	SELLAN, DONAVAN
0480-003	POLICE OFFICER	[ ]	A	04262	SIBBALD, JONATHAN
0480-005	POLICE OFFICER	[ ]	A	04112	LEWIS, WAYNE
0480-006	POLICE OFFICER	[ ]	A	04051	LEWITT, TODD
0480-007	POLICE OFFICER	[ ]	A	04048	FRILOT, MICHAEL
0480-008	POLICE OFFICER	[ ]	A	04554	MCDERMOTT, GARRETT
0480-009	POLICE OFFICER	[ ]	A	04743	WEINRICH, RACHEL JOYCE
0480-010	POLICE OFFICER	[ ]	A	04097	GAGLIA, MICK
0480-011	POLICE OFFICER	[ ]	A	04524	POELSTRA, GERRITT
0480-012	POLICE OFFICER	[ ]	A	04205	ALKADIS, CHRISTOPHER
0480-013	POLICE OFFICER	[ ]	A	04688	DOVE, GUY C.
0480-014	POLICE OFFICER	[ ]	A	04555	JUAREZ, PAMELA
0480-017	POLICE OFFICER	[ ]	A	04368	CAHALAN, ERIC
0480-019	POLICE OFFICER	[ ]	A	04160	SMITH, JAMES
0480-020	POLICE OFFICER	[ ]	A	04783	LOPEZ, AURELIO
0480-021	POLICE OFFICER	[ ]	A	04463	DROZ, JOSHUA
0480-022	POLICE OFFICER	[ ]	A	04470	FAULK, EVERETT
0480-025	POLICE OFFICER	[ ]	A	04003	GARKOW, DEAN
0480-026	POLICE OFFICER	[ ]	A	04469	GARCIA, NICHOLAS
0480-027	POLICE OFFICER	[ ]	A	04275	BRUNN, GEORGE
0480-028	POLICE OFFICER	[ ]	A	04557	CRUZ, JONATHAN
0510-001	POLICE SERGEANT	[ ]	A	00318	AVERILL, KEVIN
0510-003	POLICE SERGEANT	[ ]	A	04245	PHILLIPS, LANDON
0510-004	POLICE SERGEANT	[ ]	A	00319	RAMIREZ, JAIME
0510-005	POLICE SERGEANT	[ ]	A	00117	JONES, DONALD
0510-006	POLICE SERGEANT	[ ]	A	03034	SMYTH, BRIAN
0510-007	POLICE SERGEANT	[ ]	A	00926	SCHEID, DOROTHY
0510-008	POLICE SERGEANT	[ ]	A	03056	HIGGINS, ROBERT
0510-009	POLICE SERGEANT	[ ]	A	04244	SAYLOR, STEVEN
0520-002	POLICE SERVICE OFFICER	[ ]	A	04661	ZWOYER, MEGAN
0520-003	POLICE SERVICE OFFICER	[ ]	A	04075	SMITH, STARLA
0520-004	POLICE SERVICE OFFICER	[ ]	A	00205	PIERCE, BONNIE
0520-005	POLICE SERVICE OFFICER	[ ]	A	00137	YAGER, PAMELA
0520-006	POLICE SERVICE OFFICER	[ ]	A	04509	AOKI, ELAYNE
0520-007	POLICE SERVICE OFFICER	[ ]	A	04342	BALLARD, SHARON
0520-008	POLICE SERVICE OFFICER	[ ]	A	04231	CARTER, TRACEY
0525-001	POLICE SERVICE OFFICER SUPER'	[ ]	A	00927	JANULEWICZ, ANGELA
0525-002	POLICE SERVICE OFFICER SUPER'	[ ]	A	00767	JOHNSON, TERA

8/12/2014 2:00:19PM

Position #	Title	Unfilled	Status	Employee #	Employee Name
0801-001	ACCOUNT CLERK-TEMP	[ ]	A	04778	FERRARI, CARINA
0801-002	ACCOUNT CLERK-TEMP	[ ]	A	04541	KOGER, ASHLEY
0803-001	SR ACCOUNT CLERK (TEMP)	[ ]	A	04765	RIOS, TERESA
0805-001	CAMERA OPERATOR	[ ]	A	04712	MICHEL, PETER
			A	04408	BRINJAK, TIMOTHY
			A	02143	GLOSSER, MARIA
0820-001	HEARING OFFICER	[ ]	A	04714	TAYLOR, JR., WOODROW
0821-001	INTERN	[ ]	A	04792	KHANG, KATHY
0825-001	PARKING ENF OFFICER (TEMP)	[ ]	A	04787	CAMPOS, GUSTAVO
			A	04786	ARAIZA, RONALD
0826-001	PARKING ENF. OFFICER - PERS	[ ]	A	04791	PACHECO, JESSICA
0827-001	SR. RECREATION LEADER - PERS	[ ]	A	04709	SANDOVAL, ADRIAN
0828-001	RECREATION LEADER I - PERS	[ ]	A	04788	DELIU, EGIDIO
0829-001	RECREATION SPECIALIST - PERS	[ ]	A	04447	AIONO, JEDDADIAH
0831-001	RECREATION LEADER I	[ ]	A	04738	KARP, ANDREW
			A	04760	CARNES, TYLER
			A	04720	AGUILAR, LACEI
			A	04721	LIN, BRIAN
			A	04648	CHOQUETTE, ANDREW
			A	04691	SOTO, ARIEL N.
			A	04687	HOWELL, OSHAN C.
			A	04681	BURNS, DANIELLE
0832-001	RECREATION SPEC (TEMP)	[ ]	A	04772	DIERS, KAMBRIA
			A	04153	MARTINEZ, CHRIS
			A	04468	SEMANDER, JOHN
0833-001	SENIOR RECREATION LEADER	[ ]	A	04544	YASA, MICHAEL
			A	04789	SHEPHERD, LILY
			A	04790	VILLA, ANISSA
			A	04756	TAGGART, JACK
			A	04748	ROCHA, ISAAC
			A	04741	VALENZUELA, MARIO
			A	04723	BELCH, KEILA
			A	04653	SHATTUCK, NICHOLAS
			A	04651	LE, KIEN RICKY
			A	04761	HOSLEY, JASON
			A	04105	WICKWIRE, SHARON
0834-001	SR. RECREATION SPECIALIST	[ ]	A	04443	BROWN, MELINDA
0836-001	YOUTH PROGRAMS COORDINATOR	[ ]	A	04653	SHATTUCK, NICHOLAS
0840-001	AMBUL OP/FIRE INTERN	[ ]	A	04780	RUIZ GARCIA, JORGE
			A	04770	KIM, BRYAN
			A	04732	ALBERT, JACK P
			A	04771	MARTINEZ, JOHN
			A	04758	ECKMAN, STEVEN
			A	04757	CARRILLO, JOHN
			A	04649	COOPER, DANIEL
			A	04726	ZACCARO, JEFFREY T.
			A	04727	ESTRADA, STEVEN G.
			A	04737	BRINCAT, RYAN P.
			A	04694	OWENS, ANDREW M.
			A	04704	KANG, PAUL J.
			A	04705	CHAVEZ VILLEGAS, MANUEL
			A	04675	SKARRA-GALLAGHER, AURORA
			A	04781	NOLAN, JOSHUA
			A	04782	LOPEZ, OZZIE
			A	04779	VU, BENJAMIN
			A	04766	WHITE, ANDRE
			A	04768	DOI, JOHN-PAUL
			A	04769	BARIN, SHANT

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Position #	Title	Unfilled	Status	Employee #	Employee Name
0846-001	OFFICE ASSISTANT (TEMP)	[ ]	A	04753	MARTINEZ, JENNIFER
0846-002	CLERK TYPIST (TEMP)	[ ]	A	04753	MARTINEZ, JENNIFER
0849-001	THEATER TECH. (TITLE ONLY)	[ ]	A	04760	CARNES, TYLER
			A	04738	KARP, ANDREW
			A	04648	CHOQUETTE, ANDREW
			A	04544	YASA, MICHAEL
			A	04515	BOWEN, BREECE
			A	04408	BRINJAK, TIMOTHY
			A	00286	MAKARCZYK, JAMES
0856-002	CODE ENFORCEMENT OFFICER P1	[ ]	A	04777	HILL, ESTELA
0868-001	RETIRED FIRE CHIEF	[ ]	A	04122	TINGLEY, RUSSELL
0873-002	NURSE EDUCATOR	[ ]	A	04627	CREWS, KRISTINA M.
0874-002	Accounting Supervisor (Temp)	[ ]	A	00797	MOHLER, VALERIE
0875-001	PLANNING ASST (TEMP)	[ ]	A	04662	GUDELJ, AARON
0876-001	MANAGEMENT ANALYST (PART-TIM	[ ]	A	04773	MARGOLIN, ROCHELLE
0876-002	MANAGEMENT ANALYST (PART-TIM	[ ]	A	04718	DE ANDA-SCAIA, NICOLAS
0904-002	VOLUNTEER IN POLICING	[ ]	A	04751	ERICKSON, DAVID
			A	04667	BRANNON, KATHRYN
			A	04663	WIGHAM, CHRISTOPHER
			A	04666	FRIEDMAN, BERNARD
			A	04586	MORDY, BENJAMIN
			A	04587	HARTLEY, KENNETH A.
			A	04588	SMITH, JEFF
			A	04591	SMITH, KYLE
			A	04593	PARKS, CHRISTOPHER
			A	04664	TUCKER, PATRICK
			A	04590	BUCKLAND, DAVE

28 Positions Listed



RECEIVED

AUG 06 2014

FINANCE DEPARTMENT

	<b>CITY OF HERMOSA BEACH</b>	
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**Quadrant Systems/RASWIN - Cash Recap Report (v:1.0.3798)**  
**Data for ACCOUNTING DATE[S]: July 1, 2014 to July 31, 2014**  
**Cashier ID: All Cashiers**  
**Register #: All Registers**  
**Department: ALL DEPARTMENTS**  
**Created on August 6, 2014 @ 09:58**

*Totals By Register #*  
**Quadrant Systems/RASWIN - Cash Recap Report (V:1.0.3798)**  
**Data For ACCOUNTING DATE[S]: July 1, 2014 To July 31, 2014**

<i>Totals By Register #</i>			
<i>Register #</i>	<i>Dept Code</i>	<i>Tran Count</i>	<i>Amount</i>
001	FIN	7933 ✓	2,454,547.79
Total All Registers			\$ 2,454,547.79

## Kim Swindell

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**Subject:** Activity reports for Gina  
**Start:** Fri 8/1/2014 8:00 AM  
**End:** Fri 8/1/2014 8:30 AM  
**Recurrence:** Monthly  
**Recurrence Pattern:** day 1 of every 1 month from 8:00 AM to 8:30 AM  
**Organizer:** Kim Swindell

Discount Taken for the month – get amount from 001-2021 and 001-2022 (look at both accounts to be sure debits and credits match)  
Checks issued for the month – Eden>Check Processing>History>Check History Listing. Ex: 12/01/2011..12/31/2011 and normal check pay type.  
Purchase Orders issued – from PO Log.

Disc ! 2 ✓  
PO's ! 268 ✓  
Checks ! 468 ✓

**FINANCE DEPARTMENT  
ACTIVITY REPORT, JULY 2013**

**STATISTICAL SECTION**

**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>85.5%</b> JUNE 2013	<b>87.9%</b> JUNE 2012	<b>78.1%</b> JUNE 2013	<b>76.9%</b> JUNE 2012
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>38</b>	<b>283</b>	<b>38</b>	<b>283</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>7,543</b>	<b>3,589</b>	<b>7,543</b>	<b>3,589</b>
<b>CHECKS ISSUED</b>	<b>375</b>	<b>426</b>	<b>375</b>	<b>426</b>
<b>PURCHASE ORDERS</b>	<b>287</b>	<b>226</b>	<b>287</b>	<b>226</b>
<b>DISCOUNTS TAKEN</b>	<b>\$22.11</b>	<b>\$0</b>	<b>\$22.11</b>	<b>\$0</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(5) 1,943</b>	<b>(4) 1,904</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>114</b>	<b>115</b>		
<b>Part Time Employees</b>	<b>42</b>	<b>42</b>		
<b>CITATION PAYMENTS</b>	<b>5,535</b>	<b>3,907</b>	<b>5,535</b>	<b>3,907</b>
<b>DMV PAYMENTS</b>	<b>355</b>	<b>583</b>	<b>355</b>	<b>583</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>7,024</b>	<b>2,316</b>	<b>(Breakdown not available)</b>	<b>2,316</b>
<b>Out of State</b>	<b>415</b>	<b>72</b>	<b>(Breakdown not available)</b>	<b>72</b>
<b>TOTAL:</b>	<b>7,439</b>	<b>2,388</b>	<b>7,439</b>	<b>2,388</b>

***Finance Cashier***

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>DISMISSALS</b>	263	245	263	245
<b>REVENUE - VEH. IMPOUNDS</b>	\$0	\$5,180	\$0	\$5,180
<b>PARKING PERMITS:</b>				
<b>Driveway</b>	5	5	5	5
<b>Guest Party Passes</b>	1,431	1,096	1,431	1,096
<b>Temp. Res. Passes</b>	0	0	0	0
<b>Contractor</b>	79	57	79	57
<b>Daily</b>	31	44	31	44
<b>Annual Preferential</b>				
<b>Transferable</b>	124	112	124	112
<b>Employee Vehicle         Sticker</b>	5	6	5	6
<b>Vehicle</b>	212	152	212	152
<b>Energy Efficient         Vehicles- <i>NEW</i></b>	0	0	0	0
<b>TOTAL:</b>	<b>341</b>	<b>270</b>	<b>341</b>	<b>270</b>
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>	<b>199</b>	<b>204</b>	<b>199</b>	<b>204</b>
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>	<b>169</b>	<b>170</b>	<b>169</b>	<b>170</b>
<b>MTA BUS PASSES</b>	<b>11</b>	<b>13</b>	<b>11</b>	<b>13</b>
<b>TAXI VOUCHERS SOLD</b>	<b>520</b>	<b>550</b>	<b>520</b>	<b>550</b>
<b>TAXI VOUCHERS USED</b>	<b>383</b>	<b>434</b>	<b>383</b>	<b>434</b>
<b>CASH KEYS SOLD</b>	<b>12</b>	<b>19</b>	<b>12</b>	<b>19</b>
<b>CASH KEY REVENUE</b>	<b>\$1,310.75</b>	<b>\$2,390.00</b>	<b>\$1,310.75</b>	<b>\$2,390.00</b>
<b>ANIMAL LICENSES</b>	<b>20</b>	<b>22</b>	<b>20</b>	<b>22</b>
<b>BUSINESS LICENSES</b>				
<b>Licenses Issued</b>	108	115	108	115
<b>Revenue</b>	<b>\$28,907.74</b>	<b>\$33,851.82</b>	<b>\$28,907.74</b>	<b>\$33,851.82</b>

NOTED:

Respectfully submitted:

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Tom Bakaly,  
City Manager

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Viki Copeland,  
Finance Director

**FINANCE CASHIER  
MONTHLY ACTIVITY REPORT  
FY2014/15 - JULY**

	CURRENT MONTH	THIS MONTH LAST FY	FY TO DATE	LAST FY TO DATE
<b>PARKING CITATIONS</b>				
Internal Payments				
Mail	1,833	1,745	1,833	1,745
Over the Counter	732	666	732	666
Night Drop	52	45	52	45
WEB	2,843	2,668	2,843	2,668
IVR	440	411	440	411
Sub-Total	✓ 5,900	✓ 5,535	✓ 5,900	✓ 5,535
DMV Payments	626	355	626	355
Total	✓ 6,526	✓ 5,890	✓ 6,526	✓ 5,890
Delinquent Notices Sent				
In-State	3,411	7,024	3,411	7,024
Out-of-State	509	415	509	415
Total	✓ 3,920	✓ 7,439	✓ 3,920	✓ 7,439
Dismissals				
Voids	210	233	210	233
Appealed & Dismissed	243	30	243	30
Total	✓ 453	✓ 263	✓ 453	263
Revenue - Veh. Impounds	✓ \$5,025	✓ \$0	✓ \$5,025	✓ \$0
Vehicles Impounded	6	1	6	1
Citations Issued				
In-State	6,804	6,200	6,804	6,200
Out-of-State	820	729	820	729
Total	7,624	6,929	7,624	6,929
Rental Vehicles				
Information Received	147	33	147	33
Letters Sent	100	1,847	100	1,847
Return Mail	45	45	45	45
<b>OVER THE COUNTER SALES</b>				
Driveway Permits - 3848	✓ 7	✓ 5	✓ 7	✓ 5
Guest Party Passes	✓ 1,612	✓ 1,431	✓ 1,612	✓ 1,431
Temp. Res. Passes/NC (Issued by Public Works)	0	0	0	0
3849 Total	✓ 1,612	✓ 1,431	✓ 1,612	1,431
Contractor Permits - 3850	✓ 122	✓ 79	✓ 122	✓ 79
City Contractors-NC	0	0	0	0
Daily Permits - 3844	✓ 54	✓ 31	✓ 54	✓ 31
Residential Pkg. Permits				
Transferable	✓ 122	✓ 124	✓ 122	✓ 124
Employee Veh. Stickers	✓ 15	✓ 5	✓ 15	✓ 5
Vehicle Sticker	✓ 185	✓ 212	✓ 185	✓ 212
EVP	✓ 3	✓ 0	3	0
3843/Total	✓ 325	✓ 341	✓ 325	✓ 341

**FINANCE CASHIER  
MONTHLY ACTIVITY REPORT  
FY2014/15 - JULY**

	CURRENT MONTH	THIS MONTH LAST FY	FY TO DATE	LAST FY TO DATE
<b>PARKING CITATIONS</b>				
Internal Payments				
Mail	1,833	1,745	1,833	1,745
Over the Counter	732	666	732	666
Night Drop	52	45	52	45
WEB	2,843	2,668	2,843	2,668
IVR	440	411	440	411
Sub-Total	5,900	5,535	5,900	5,535
DMV Payments	626	355	626	355
Total	6,526	5,890	6,526	5,890
Delinquent Notices Sent				
In-State	3,411	7,024	3,411	7,024
Out-of-State	509	415	509	415
Total	3,920	7,439	3,920	7,439
Dismissals				
Voids	210	233	210	233
Appealed & Dismissed	243	30	243	30
Total	453	263	453	263
Revenue - Veh. Impounds	\$5,025	\$0	\$5,025	\$0
Vehicles Impounded	6	1	6	1
Citations Issued				
In-State	6,804	6,200	6,804	6,200
Out-of-State	820	729	820	729
Total	7,624	6,929	7,624	6,929
Rental Vehicles				
Information Received	147	33	147	33
Letters Sent	100	1,847	100	1,847
Return Mail	45	45	45	45
<b>OVER THE COUNTER SALES</b>				
Driveway Permits - 3848	7	5	7	5
Guest Party Passes	1,612	1,431	1,612	1,431
Temp. Res. Passes/NC (Issued by Public Works)	0	0	0	0
3849      Total	1,612	1,431	1,612	1,431
Contractor Permits - 3850	122	79	122	79
City Contractors-NC	0	0	0	0
Daily Permits - 3844	54	31	54	31
Residential Pkg. Permits				
Transferable	122	124	122	124
Employee Veh. Stickers	15	5	15	5
Vehicle Sticker	185	212	185	212
EVP	3	0	3	0
3843/Total	325	341	325	341

**FINANCE CASHIER  
MONTHLY ACTIVITY REPORT  
FY2014/15 - JULY**

	CURRENT MONTH	THIS MONTH LAST FY	FY TO DATE	LAST FY TO DATE
<b>OVER THE COUNTER SALES CONTINUED</b>				
Monthly (Daily) Permits for Parking Lots 3821	188	199	188	199
Monthly (24 hr.) Permits for Parking Lots 3858	210	169	210	169
MTA Bus Passes - 3855	11	11	11	11
Taxi Vouchers Sold/145-3853	550	520	550	520
Taxi Vouchers Used	429	383	429	383
Cash Keys Sold	0	12	0	12
Cash Keys Reloaded	5	23	5	23
Cash Key Revenue - 3851	\$163.75	\$1,310.75	\$163.75	\$1,310.75
Dog License - 3202	15	20	15	20
<b>BUSINESS LICENSE</b>				
New Business Licenses Issued - First Year Fee Waived	1	10	1	10
Paid Licenses	94	98	94	98
3115/Total	95	108	95	108
New Licenses - First Year Fee Waived	(\$101.00)	(3,080)	(\$101.00)	(3,080)
State CASP Fee (Mandatory - Effective 1/1/13) 6851	\$240.00	\$260.00	\$240.00	\$260.00
Revenue Received	\$47,760.36	\$28,907.74	\$47,760.36	\$28,907.74
Grease Traps Fees/3208	13	7	13	7
Grease Trap Fee Revenue	\$1,118.00	\$595.00	\$1,118.00	\$595.00
<b>BUSINESS LICENSE REVENUE TRANSFERRED TO FY13/14</b>				
<i>Renewals Due 6/30/14 Payment Received in July Revenue Transferred to FY13/14</i>	\$98,301.97	\$83,443.25	\$98,301.97	\$83,443.25
<i>Renewals Due 6/30/14 Payment Received in August Revenue Transferred to FY13/14</i>				
Total	\$98,301.97	\$83,443.25	\$98,301.97	\$83,443.25
Renewals Due 6/30/14 Licenses Issued in July Revenue Transferred to FY13/14	127	177	127	177

**FINANCE CASHIER  
MONTHLY ACTIVITY REPORT  
FY2014/15 - JULY**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FY TO DATE</b>	<b>LAST FY TO DATE</b>
Renewals Due 6/30/14 Licenses Issued in <b>August</b> Revenue Transferred to FY13/14				
Total	127	177	127	177
<b>NOTE: Duncan conversion started November 8, 2012.</b>				
Marcia Hall				
Citation Records Administrator				
Distribution List:				
Viki Copeland, Finance Director				
Maria Ghassemi, Deputy City Treasurer				
Gina Orozco, Administrative Aide				