

**FINANCE DEPARTMENT  
ACTIVITY REPORT, MAY 2014**

**STATISTICAL SECTION**

**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>85.7%</b> April 2014	<b>78.2%</b> April 2013	<b>80.1%</b> April 2014	<b>77.2%</b> April 2013
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>39</b>	<b>83</b>	<b>339</b>	<b>586</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>7,014</b>	<b>8,316</b>	<b>73,232</b>	<b>50,712</b>
<b>CHECKS ISSUED</b>	<b>212</b>	<b>342</b>	<b>2,993</b>	<b>3,374</b>
<b>PURCHASE ORDERS</b>	<b>127</b>	<b>157</b>	<b>1,898</b>	<b>1,751</b>
<b>DISCOUNTS TAKEN</b>	<b>\$0</b>	<b>\$105.65</b>	<b>\$1,150.13</b>	<b>\$768.04</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>10</b>	<b>17</b>	<b>93</b>	<b>111</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(0) 1,953</b>	<b>(1) 1,936</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>117</b>	<b>113</b>		
<b>Part Time Employees</b>	<b>39</b>	<b>39</b>		
<b>CITATION PAYMENTS</b>	<b>4,625</b>	<b>6,106</b>	<b>52,232</b>	<b>46,337</b>
<b>DMV PAYMENTS</b>	<b>508</b>	<b>394</b>	<b>5,750</b>	<b>5,463</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>2,566</b>	<b>4,975</b>	<b>34,468</b>	<b>28,120</b>
<b>Out of State</b>	<b>306</b>	<b>0</b>	<b>2,622</b>	<b>1,666</b>
<b>TOTAL:</b>	<b>2,872</b>	<b>4,975</b>	<b>37,090</b>	<b>29,786</b>

Finance Cashier

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
DISMISSALS	175	838	3,084	4,239
REVENUE - VEH. IMPOUNDS	\$897	\$935	\$36,199	\$17,250
<b>PARKING PERMITS:</b>				
Driveway	2	7	66	52
Guest Party Passes	1,112	667	6,134	4,907
Temp. Res. Passes	0	0	0	0
Contractor	81	53	670	475
Daily	52	39	257	202
Annual Preferential				
Transferable	258	283	4,329	4,366
Employee Vehicle Sticker	30	21	238	235
Vehicle	345	364	5,261	5,247
Energy Efficient Vehicles- <i>NEW</i>	7	2	59	26
<b>TOTAL:</b>	<b>640</b>	<b>670</b>	<b>9,887</b>	<b>9,874</b>
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>	<b>198</b>	<b>140</b>	<b>1,894</b>	<b>1,935</b>
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>	<b>225</b>	<b>107</b>	<b>2,070</b>	<b>1,536</b>
MTA BUS PASSES	13	9	127	125
TAXI VOUCHERS SOLD	520	370	5,320	4,540
TAXI VOUCHERS USED	427	457	4,425	4,073
CASH KEYS SOLD	0	3	35	104
CASH KEY REVENUE	\$0	\$635.75	\$5,375.25	\$16,716.75
ANIMAL LICENSES	13	19	880	899
<b>BUSINESS LICENSES</b>				
Licenses Issued	202	179	2,207	2,273
Revenue	\$104,346.74	\$97,618.30	\$763,602.95	\$741,573.45

NOTED:

Tom Bakaly,  
City Manager



Respectfully submitted:

  
Viki Copeland,  
Finance Director