City of Hermosa Beach
Community Resources Department

CONTRACT NUMBER: 5822	
EVENT DATE: 3/16, 4/6, 4/26, 5/10	
DATE STAMP	STAFF INITIALS

RECEIVED-YS
OCT 2 1 2013
COMMUNITY RESOURCES

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- ***APPLICATION MUST BE SUBMITTED BY OCTOBER 31ST, 2013***
- ***$758 NON-REFUNDABLE APPLICATION FEE REQUIRED WITH APPLICATION.***
- ***$505 NON-REFUNDABLE APPLICATION FEE, FOR VERIFIABLE NON-PROFITS (SEE INSTRUCTIONS)***

Request Event Date: 1st choice **: March 16, April 6, April 26 & May 10, ~~2013~~ 2014

2nd Choice ** (Required): Available to go SOUTH of the pier like in past years.

Date choice is not guaranteed until final calendar has been determined by City staff.

ORGANIZATION'S INFORMATION

EVENT TITLE: USA Volleyball High Performance(HP) Tryout

Applicant Name: Jonpaul Roepke

Organization Name: USA Volleyball

Non Profit?: No (Yes) Non-Profit I.D. or Tax Exempt #: 80-0551967

[redacted]

CONTACT PERSON'S INFORMATION *(IF DIFFERENT FROM ABOVE)*

Name:

Address:

City State Zip

Phone: ( ) Cell: ( )

Email Address: Fax : ( )

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Jonpaul Roepke Cell: (949)285-0855

EVENT INFORMATION

Event Type *(please select all that apply):*

- ☐ Race *(run, walk, bike, etc.)*
- ☐ Parade
- ☐ Street Fair/Festival
- ☐ Concert
- ☐ Tournament *Type:* _____
- ☐ Pass-Through
- ☐ Fundraiser *Benefitting:* _____
- ☒ Other Beach Volleyball Tryout

Event Start Time: 9AM Event End Time: 6:00PM

Set-Up Date: Morning of the tryout Set-Up Time: 6AM-8AM
(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: Immediately following the tryout Break Down Time: 6-7PM

Event Location: On the beach NORTH of Hermosa Beach Pier

Estimated # of Participants: Up to 120 Age of Participants: 12-22

Estimated # of Spectators (daily): Up to 100 Total Estimated Attendance: Up to 220

Overall Event Description - Briefly explain event and activities:

Tryouts last four hours each and we have two tryouts a day, 9AM-1PM & 2-6PM. Each tryout is a for a different age group, one for U15-U17 and one for U19-U23. We would use up to 8 courts for a one day tryout.

USA Volleyball host 30+ tryouts a year around the country for our Junior National Teams in order to send athletes to the World Championships. We host four of these tryouts in Hermosa Beach each year. A tryout consists physical testing such as their reach, vertical jump, sprint and broad jump. We also have coaches that evaluate athlete's skills such as passing, receiving, ball control, athletic ability, hitting, conditioning,etc. based on standards set for each age group.

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed *(please include additional sheets if necessary)*:

_____	between	_____	and	_____	am/pm	to	am/pm
_____	between	_____	and	_____	am/pm	to	am/pm
_____	between	_____	and	_____	am/pm	to	am/pm
_____	between	_____	and	_____	am/pm	to	am/pm
_____	between	_____	and	_____	am/pm	to	am/pm

Event Route *(official map must be submitted with application)*

Assembly Area/Event Start: _____

Disbanding Area/Event End: _____

Sponsors
List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a $250 per co-sponsor fee. Co-sponsors may sample only, not sell.

Parking *($1.25 per hour or $30 per space per day)*

Will you need reserved parking spaces? ☐ Yes ☒ No

If YES, please list requested parking times for each day of request:

Date _____ from _____ am/pm to _____ am/pm

Date _____ from _____ am/pm to _____ am/pm

Date _____ from _____ am/pm to _____ am/pm

Will official event merchandise be sold at the event *(Business License required)*? ☐ Yes ☒ No
(Note: No sales on beach per HBMC)

Does your event involve the sale or consumption of alcoholic beverages? ☐ Yes ☒ No
Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound? ☒ Yes ☐ No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

Bullhorn

Is this a fundraising event? ☐ Yes ☒ No

-If YES, please describe:

Will there be any fenced areas? ☐ Yes ☒ No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? ☒ Yes ☐ No

-If YES, please describe: We will only have one 10x10 pop up tent.

What is your clean-up plan post event?

Tear down and clean up will be done on immediately following the event. We will have staff that will be present the entire event to help with picking up trash and keeping the beach clean.

Will you be requesting street banners? ☐ Yes ☒ No

Will you be requesting light pole banners? ☐ Yes ☒ No

Will you be filming of having television coverage? ☐ Yes ☒ No

Entrance or Registration Fee: $60 per athlete

Methods of Registration (please check all that apply):

☒ Website ☐ Mail
☐ Active.com ☐ Other _____

Prizes (including anticipated cash prizes): Collegiate event, no prize money.

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? ☐ Yes ☒ No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

Do you plan on utilizing volunteers? ☐ Yes ☒ No

-If YES, please describe:

Please describe your procedures for both crowd control and internal security: Crowds and internal security shall be handled by the event staff, coaches, referees and if necessary, we will coordinate with local police to handle any problems that may arise during the tournament.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc. USA Volleyball will promote the event at www.usavolleyball.org, on twitter @usavbeach, press releases, and through email and enewsletter to our database of volleyball players.

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- ☐ Cars _____
- ☐ Semi-Trucks _____
- ☐ Generator _____
  - Size/Type: _____
- ☐ Vans _____
  - Size: _____
- ☒ Sound Equipment Bullhorn
- ☐ Enclosed Tents _____
- ☐ Other *(please attach list with description of each item)*
- ☐ Porta Potties _____
- ☐ Motor Homes _____
  - Size: _____
- ☐ Trailer _____
  - Size: _____
- ☐ Stage _____
  - Measurements: _____
- ☒ Canopies 1 - 10x10 pop-up tent

GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED

COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan: We will work with lifeguards to coordinate use of accessibility plans for the beach that would include using beach wheelchairs, a 4x4 vehicle and staff to get disabled fans out to the courts.

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of $2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Company Representative (signature)	11-19-13 Date
Department of Community Resources	Date

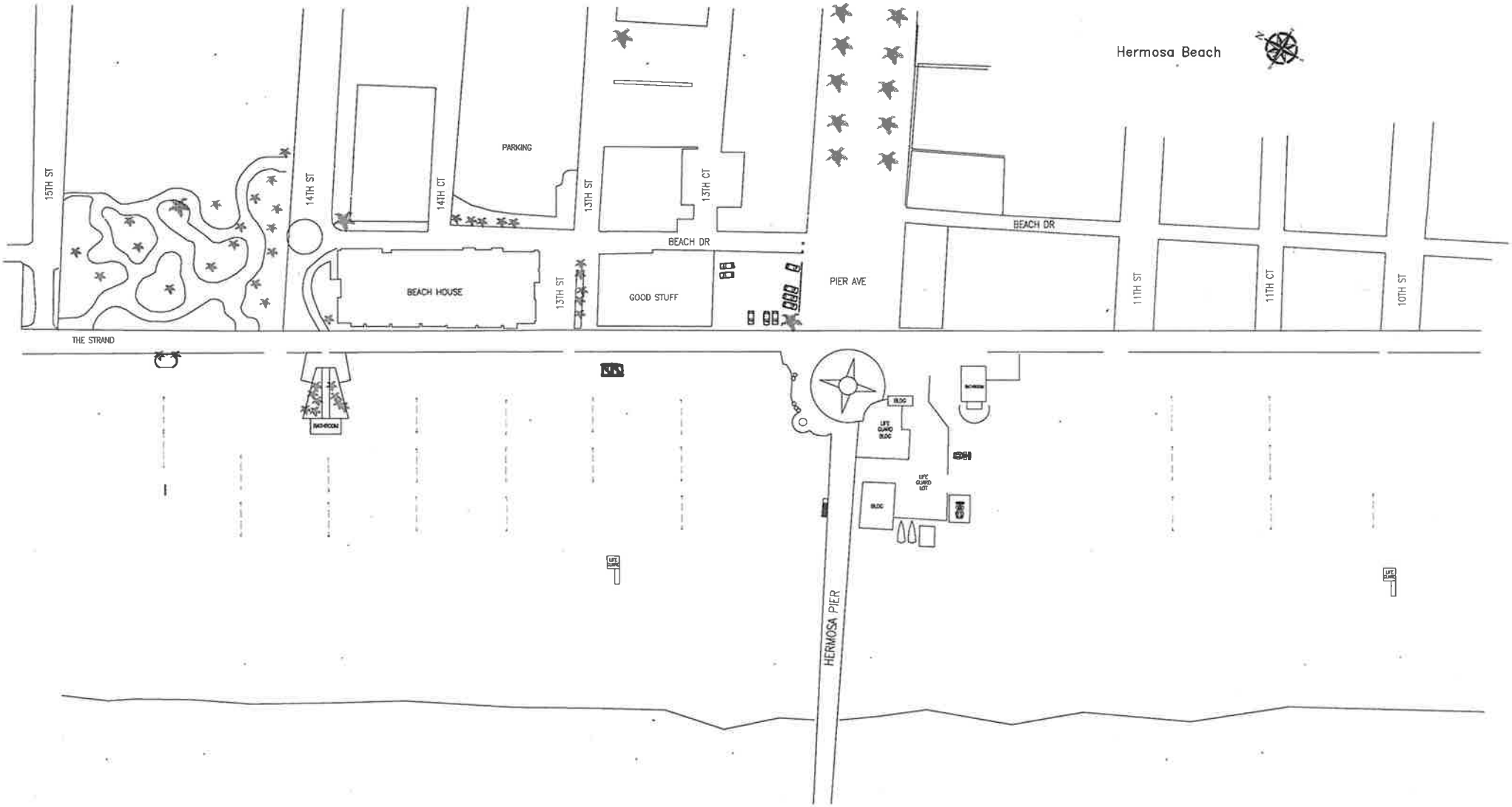
All Event Applications must include the completed GREEN MATRIX (Environmental Protection Plan)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If your contract is for several years, show how you will increase compliance is subsequent years.

Event Name: USA Volleyball Collegiate Challenge **Expected Attendance:** 380

MEASURE	APPLIES TO:	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
▪ Limit single-use paper, plastics, packaging, and décor items	All events	No decor items will be needed for our event.
▪ Reduce size/bulk of plates, containers, cups	All events	Reusable water bottles will be used in place of cups.
▪ Use products with high recycled content	All events	Paper products will be used, if needed, instead of plastic.
▪ Avoid sale or give-away of single-use plastic bottled drinking water	All events	Reusable water bottles will be used instead of cups or single use bottles.
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups)	500 or more	
▪ At 'beer or drink gardens' recycle cups (provide dump station for liquids)	2000 or more	
▪ Recycle fry-grease for bio-diesel fuels	2000 or more	
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	500 or more	
2. Recycling containers:		
▪ Place well-marked recycle containers adjacent to every trash container	500 or more	
▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters	2000 or more	
3. Staging		
▪ Recycle or reuse event construction materials	2000 or more	
▪ Use 'no emission/no VOC' paints/sealants	500 or more	
Transportation		
▪ No-idling policy for all vehicles	All events	Vehicles will be shut off when parked.
▪ Sponsor free shuttle or low cost bus passes	2000 or more	
▪ Use hybrid, electric or CNG vehicles	2000 or more	
Energy		
▪ Use energy-efficient lighting	All events	No lighting will be used.
▪ Turn lighting and devices off when not in use	All events	No lighting will be used.

▪ Turn off generators when not in use for significant period of time	All events	Generator will only be on when needed.
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	2000 or more	
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	2000 or more	
Marine environment		
▪ Avoid use of single-use plastic bags. Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO single-use plastic bags.	All events	No plastic bags will be needed.
▪ Avoid Styrofoam for outdoor events, take-out cups or containers. Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO Styrofoam for outdoor events, take-out cups or containers.	All events	No styrofoam will be used.
▪ No hosing of surfaces unless specifically allowed by city	All events	No hosing will be needed at our event.
▪ Full containment of all wastes	All events	Trash cans on the beach will be used to contain all waste on the beach.
▪ Full containment of all six-pack plastic rings. Events on Pier Plaza, Pier Avenue and Hermosa Avenue: Full containment of all six-pack plastic rings.	All events	No six-pack rings will present.
▪ Provide recycling containers and litter control	All events	Recycling boxes will placed next to trash cans.
▪ Beach and street cleaning required	500 or more	
Education		
▪ Event and vendors to make reducing waste and recycling a prominent theme	500 or more	
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	2000 or more	
▪ Advertise green measures and rules in all event advertising and on website	500 or more	
▪ Demonstrate that vendors and service providers will comply with green measures	500 or more	
Monitoring		
▪ Report on compliance with above applicable measures	500 or more	

USAV

BHP Tryouts