



City of Hermosa Beach
Community Resources Department

CONTRACT NUMBER: 5821

EVENT DATE:

DATE STAMP

OCT 21 2013

STAFF
INITIALS

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- APPLICATION **MUST BE SUBMITTED BY OCTOBER 31ST, 2013**
- **\$758 NON-REFUNDABLE APPLICATION FEE REQUIRED WITH APPLICATION.**
- **\$505 NON-REFUNDABLE APPLICATION FEE, FOR VERIFIABLE NON-PROFITS (SEE INSTRUCTIONS)**

Request Event Date: 1st choice **: April 12-13, 2013

2nd Choice ** (Required): April 5-6

****Date choice is not guaranteed until final calendar has been determined by City staff.**

ORGANIZATION'S INFORMATION

EVENT TITLE: USA Volleyball Collegiate Challenge

Applicant Name: Jonpaul Roepke

Organization Name: USA Volleyball

Non Profit?: No Yes Non-Profit I.D. or Tax Exempt #: 80-0551967

CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM ABOVE)

Name: _____

Address: _____

City

State

Zip

Phone: () _____

Cell: () _____

Email Address: _____

Fax: () _____

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Jonpaul Roepke

Cell: (949) 285-0855

EVENT INFORMATION

Event Type (please select all that apply):

- Race (run, walk, bike, etc.)
- Parade
- Street Fair/Festival
- Concert
- Tournament Type: Beach Volleyball
- Pass-Through
- Fundraiser Benefitting: _____
- Other _____

Event Start Time: 9AM

Event End Time: 6:30PM

Set-Up Date: Friday April 11

Set-Up Time: 10AM-5PM

(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: Sunday April 13

Break Down Time: 3-7PM

Event Location: On the beach NORTH of Hermosa Beach Pier

Estimated # of Participants: 80

Age of Participants: 17-22

Estimated # of Spectators (daily): Up to 300

Total Estimated Attendance: 380

Overall Event Description - Briefly explain event and activities: USA Volleyball annually hosts a collegiate beach volleyball tournament to help support the emerging collegiate sport of sand volleyball. Last year we had 8 schools from California and Hawaii that included UCLA, USC, Pepperdine, LMU, Santa Clara, CSU Bakersfield, Hawaii and Long Beach. This is a two day tournament that has team duals on Saturday and individual team brackets on Sunday.

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed (please include additional sheets if necessary):

_____	between	_____	and	_____	_____	am/pm	to	_____	am/pm
_____	between	_____	and	_____	_____	am/pm	to	_____	am/pm
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_____	between	_____	and	_____	_____	am/pm	to	_____	am/pm

Event Route (official map must be submitted with application)

Assembly Area/Event Start: _____

Disbanding Area/Event End: _____

What is your clean-up plan post event?

Tear down and clean up will be done on Sunday following the event. We will have staff that will be present the entire weekend to help with picking up trash and keeping the beach clean.

Will you be requesting street banners? Yes No

Will you be requesting light pole banners? Yes No

Will you be filming or having television coverage? Yes No

Entrance or Registration Fee: \$250 per school X 8 schools maximum

Methods of Registration (please check all that apply):

Website

Mail

Active.com

Other We contact the schools to see who is interested.

Prizes (including anticipated cash prizes): Collegiate event, no prize money.

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? Yes No

-If YES, please include the following information:

Company Name: Medina Protective Services Phone: 562-923-6035 # of Guards: 1

Guard Schedule: Nightly from 7pm to 6am

Do you plan on utilizing volunteers? Yes No

-If YES, please describe: We use volunteers to help as ball shaggers and score keepers.

Please describe your procedures for both crowd control and internal security: Crowds and internal security shall be handled by the event staff, coaches, referees and if necessary, we will coordinate with local police to handle any problems that may arise during the tournament.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc. USA Volleyball will promote the event at www.usavolleyball.org, on twitter @usavbeach, press releases, and through email and newsletter to our database of volleyball players.

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- | | |
|--|--|
| <input type="checkbox"/> Cars _____ | <input type="checkbox"/> Porta Potties _____ |
| <input type="checkbox"/> Semi-Trucks _____ | <input type="checkbox"/> Motor Homes _____ |
| <input checked="" type="checkbox"/> Generator _____ | Size: _____ |
| Size/Type: <u>1 Small portable</u> | <input type="checkbox"/> Trailer _____ |
| <input type="checkbox"/> Vans _____ | Size: _____ |
| Size: _____ | <input type="checkbox"/> Stage _____ |
| <input checked="" type="checkbox"/> Sound Equipment <u>Bullhorn or PA system</u> | Measurements: _____ |
| <input type="checkbox"/> Enclosed Tents _____ | <input checked="" type="checkbox"/> Canopies <u>6 - 10x10 pop-up tents</u> |
| <input checked="" type="checkbox"/> Other (please attach list with description of each item) | |

GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED

COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan: We will work with lifeguards to coordinate use of accessibility plans for the beach that would include using beach wheelchairs, a 4x4 vehicle and staff to get disabled fans out to the courts.

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

**APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD
CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.**

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

[Handwritten Signature]

11-19-13

Company Representative (signature)

Date

Department of Community Resources

Date

All Event Applications must include the completed GREEN MATRIX (Environmental Protection Plan)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If your contract is for several years, show how you will increase compliance is subsequent years.

Event Name: USA Volleyball Collegiate Challenge **Expected Attendance:** 380

MEASURE	APPLIES TO:	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
<ul style="list-style-type: none"> ▪ Limit single-use paper, plastics, packaging, and décor items 	All events	No decor items will be needed for our event.
<ul style="list-style-type: none"> ▪ Reduce size/bulk of plates, containers, cups 	All events	Reusable water bottles will be used in place of cups.
<ul style="list-style-type: none"> ▪ Use products with high recycled content 	All events	Paper products will be used, if needed, instead of plastic. Reusable water bottles will be used instead of
<ul style="list-style-type: none"> ▪ Avoid sale or give-away of single-use plastic bottled drinking water 	All events	cups or single use bottles.
<ul style="list-style-type: none"> ▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) 	500 or more	
<ul style="list-style-type: none"> ▪ At 'beer or drink gardens' recycle cups (provide dump station for liquids) 	2000 or more	
<ul style="list-style-type: none"> ▪ Recycle fry-grease for bio-diesel fuels 	2000 or more	
<ul style="list-style-type: none"> ▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks) 	500 or more	
2. Recycling containers:		
<ul style="list-style-type: none"> ▪ Place well-marked recycle containers adjacent to every trash container 	500 or more	
<ul style="list-style-type: none"> ▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters 	2000 or more	
3. Staging		
<ul style="list-style-type: none"> ▪ Recycle or reuse event construction materials 	2000 or more	
<ul style="list-style-type: none"> ▪ Use 'no emission/no VOC' paints/sealants 	500 or more	
Transportation		
<ul style="list-style-type: none"> ▪ No-idling policy for all vehicles 	All events	Vehicles will be shut off when parked.
<ul style="list-style-type: none"> ▪ Sponsor free shuttle or low cost bus passes 	2000 or more	
<ul style="list-style-type: none"> ▪ Use hybrid, electric or CNG vehicles 	2000 or more	
Energy		
<ul style="list-style-type: none"> ▪ Use energy-efficient lighting 	All events	No lighting will be used.
<ul style="list-style-type: none"> ▪ Turn lighting and devices off when not in use 	All events	No lighting will be used.

<ul style="list-style-type: none"> ▪ Turn off generators when not in use for significant period of time 	All events	Generator will only be on when needed.
<ul style="list-style-type: none"> ▪ Using alternative energy (solar, wind, fuel cell) to supply some power 	2000 or more	
<ul style="list-style-type: none"> ▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred) 	2000 or more	
Marine environment		
<ul style="list-style-type: none"> ▪ Avoid use of single-use plastic bags. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO single-use plastic bags.</u> 	All events	No plastic bags will be needed.
<ul style="list-style-type: none"> ▪ Avoid Styrofoam for outdoor events, take-out cups or containers. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: NO Styrofoam for outdoor events, take-out cups or containers.</u> 	All events	No styrofoam will be used.
<ul style="list-style-type: none"> ▪ No hosing of surfaces unless specifically allowed by city 	All events	No hosing will be needed at our event.
<ul style="list-style-type: none"> ▪ Full containment of all wastes 	All events	Trash cans on the beach will be used to contain all waste on the beach.
<ul style="list-style-type: none"> ▪ Full containment of all six-pack plastic rings. <u>Events on Pier Plaza, Pier Avenue and Hermosa Avenue: Full containment of all six-pack plastic rings.</u> 	All events	No six-pack rings will present.
<ul style="list-style-type: none"> ▪ Provide recycling containers and litter control 	All events	Recycling boxes will placed next to trash cans.
<ul style="list-style-type: none"> ▪ Beach and street cleaning required 	500 or more	
Education		
<ul style="list-style-type: none"> ▪ Event and vendors to make reducing waste and recycling a prominent theme 	500 or more	
<ul style="list-style-type: none"> ▪ Provide one booth, kiosk or space for green education sponsored by city or designee 	2000 or more	
<ul style="list-style-type: none"> ▪ Advertise green measures and rules in all event advertising and on website 	500 or more	
<ul style="list-style-type: none"> ▪ Demonstrate that vendors and service providers will comply with green measures 	500 or more	
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Name: _____

Address: _____

City State Zip

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REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

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Company Representative (signature)

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Department of Community Resources

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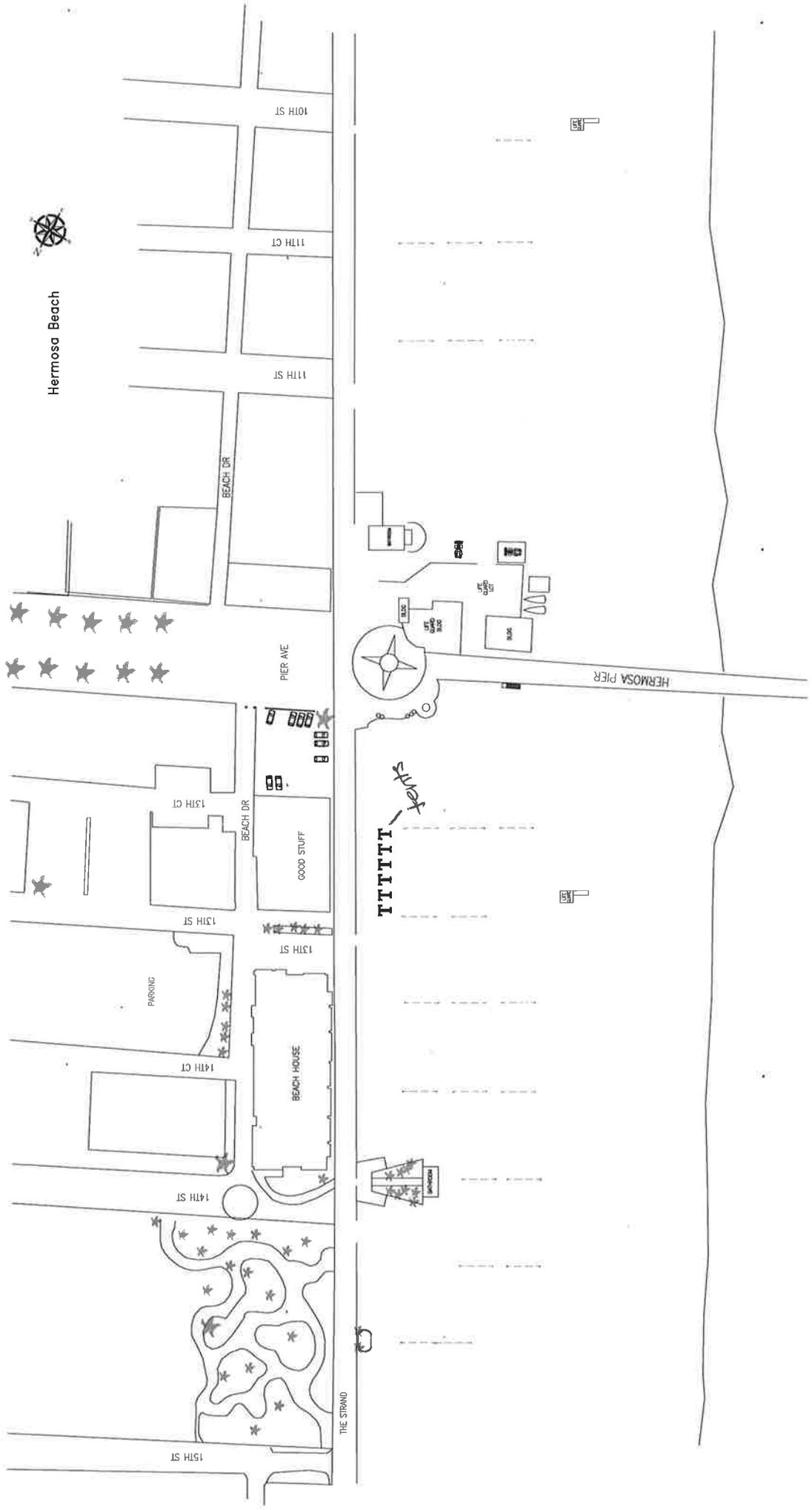
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Monitoring		
<ul style="list-style-type: none"> ▪ Report on compliance with above applicable measures 	500 or more	



Hermosa Beach



TENTS

HERMOSA PIER

THE STRAND

10TH ST

11TH CT

11TH ST

BEACH DR

PIER AVE

13TH CT

13TH ST

13TH ST

14TH CT

14TH ST

15TH ST

PARKING

GOOD STUFF

BEACH HOUSE

HERMOSA PIER

Additional Items to be set up at the Collegiate Challenge Tournament:

1. 10 Referee stands
2. 10 sets of Pole Pads
3. Tables, chairs and umbrellas for 10 courts
4. Water stations
5. 12- USA Volleyball, Mizuno and Molten ball stops
6. 4x4 vehicle for set-up + tear down