City of Hermosa Beach
Community Resources Department

CONTRACT NUMBER: 6019	
EVENT DATE:	
DATE STAMP	STAFF INITIALS

RECEIVED-YS
MAR 1 1 2014
COMMUNITY RESOURCES

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- ***APPLICATION MUST BE SUBMITTED BY OCTOBER 31ST, 2013 FOR EVENTS SCHEDULED FROM JANUARY THROUGH JUNE, AND DUE MARCH 1, 2014 FOR EVENTS SCHEDULED FROM JULY THROUGH DECEMBER.***
- ***$758 Non-Refundable Application FEE required with application.***
- ***$505 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)***

Request Event Date: 1st choice **: September 19th - 21st, 2014

2nd Choice ** (Required): September 26th - 28th

Date choice is not guaranteed until final calendar has been determined by City staff.

ORGANIZATION'S INFORMATION

EVENT TITLE: West Coast Championship

Applicant Name: Laryssa Mereszczak and Albert Hannemann

Organization Name: National Volleyball League

Non Profit?: No Yes Non-Profit I.D. or Tax Exempt #:

[redacted]

CONTACT PERSON'S INFORMATION *(IF DIFFERENT FROM ABOVE)*

Name: (Same)

Address:

City State Zip

Phone: ( ) Cell: ( )

Email Address: Fax: ( )

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Cell: ( )

EVENT INFORMATION

Event Type *(please select all that apply)*:

- ☐ Race *(run, walk, bike, etc.)*
- ☐ Parade
- ☐ Street Fair/Festival
- ☐ Concert
- ☒ Tournament — *Type:* Volleyball
- ☐ Pass-Through
- ☐ Fundraiser — *Benefitting:*
- ☐ Other

Event Start Time: 8:00AM Event End Time: 7:00PM

Set-Up Date: Sept 16-18 7AM - 8PM (Starting Tuesday-Thurs) Set-Up Time: ~~Evening of Sept 21st & All Day Sept 22.~~ 7AM - 8PM

(If set up includes multiple days, please include additional pages with a daily set-up schedule).

Break Down Date: Evening Sept 21st - All Day Sep 22 Break Down Time: 7pm - Dark (21st); 7AM - 8PM 22nd

Event Location: Beach Volleyball Courts North of Hermosa Pier

Estimated # of Participants: 228 Age of Participants: range ≈ 14 - 40yrs

Estimated # of Spectators (daily): range from 500-1000 Total Estimated Attendance: ~1500

Overall Event Description - Briefly explain event and activities:

(see attached)

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets. N/A

Names of Streets to be closed *(please include additional sheets if necessary)*:

	between		and		am/pm	to am/pm
	between		and		am/pm	to am/pm
	between		and		am/pm	to am/pm
	between		and		am/pm	to am/pm
	between		and		am/pm	to am/pm

Event Route *(official map must be submitted with application)* N/A

Assembly Area/Event Start: N/A

Disbanding Area/Event End: N/A

Sponsors
List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a $250 per co-sponsor fee. Co-sponsors may sample only, not sell.

TBD- exact sponsors will be submitted prior to event.

Parking *($1.25 per hour or $30 per space per day)*

Will you need reserved parking spaces? ☒ Yes ☐ No

If YES, please list requested parking times for each day of request:

Date Sept 18-22nd, 2014 from 7AM am/pm to 9 am/pm

Date _____ from _____ am/pm to _____ am/pm

Date _____ from _____ am/pm to _____ am/pm

Will official event merchandise be sold at the event *(Business License required)*?
(Note: No sales on beach per HBMC) ☒ Yes ☐ No

Does your event involve the sale or consumption of alcoholic beverages? ☐ Yes ☒ No
Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound? ☒ Yes ☐ No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

Is this a fundraising event? ☐ Yes ☒ No

-If YES, please describe:

Will there be any fenced areas? ☐ Yes ☒ No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? ☒ Yes ☐ No

-If YES, please describe:

see attached

What is your clean-up plan post event?

- TAKE DOWN ANY CONSTRUCTED NETS (remove poles - fill holes etc.)
- Put back up city nets on existing courts.
- Remove all equipment and items constructed on the beach.
- TRASH CLEAN-UP - MAKE SURE to patrol area to clean up all trash and dispose of in proper recepticals (place recyleable items in proper bins).

Will you be requesting street banners? ☑ Yes ☐ No

Will you be requesting light pole banners? ☑ Yes ☐ No

Will you be filming of having television coverage? ☐ Yes ☑ No

Entrance or Registration Fee: $150 per team.

Methods of Registration (please check all that apply):

☑ Website ☐ Mail
☐ Active.com ☐ Other

Prizes (including anticipated cash prizes):

TBD - will submit prior to event.

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? ☑ Yes ☐ No

-If YES, please include the following information:

Company Name: Royce Nguyen Security Phone: 310-989-7643 # of Guards:

Guard Schedule:

Do you plan on utilizing volunteers? ☑ Yes ☐ No

-If YES, please describe:

Will need volunteers to help with court duties such as helping with the balls and score keep.

Please describe your procedures for both crowd control and internal security:

We will have security staff onsite directing crowd members at the event.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

Social Media, website and print marketing materials will be used to market this event. (flyers, posters, etc)

website: www.thenvl.com and www.facebook.com/thenvl

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- ☒ Cars
- ☐ Semi-Trucks N/A
- ☒ Generator 2 medium sized
  - Size/Type:
- ☐ Vans N/A
  - Size:
- ☒ Sound Equipment 1
- ☒ Enclosed Tents 5-10
- ☒ Other *(please attach list with description of each item)*
  Bleachers (see attached)
- ☒ Porta Potties 4
- ☐ Motor Homes N/A
  - Size:
- ☐ Trailer N/A
  - Size:
- ☐ Stage
  - Measurements:
- ☒ Canopies 5-10
  12x10 canopies

GREEN MATRIX (ENVIRONMENTAL PROTECTION PLAN) - REQUIRED

COMPLETE THE ATTACHED GREEN MATRIX AND ATTACH TO YOUR APPLICATION.

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

We will put down boards to create a walkway/runway to make the event accessible to persons w/ disabilities.

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of $2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

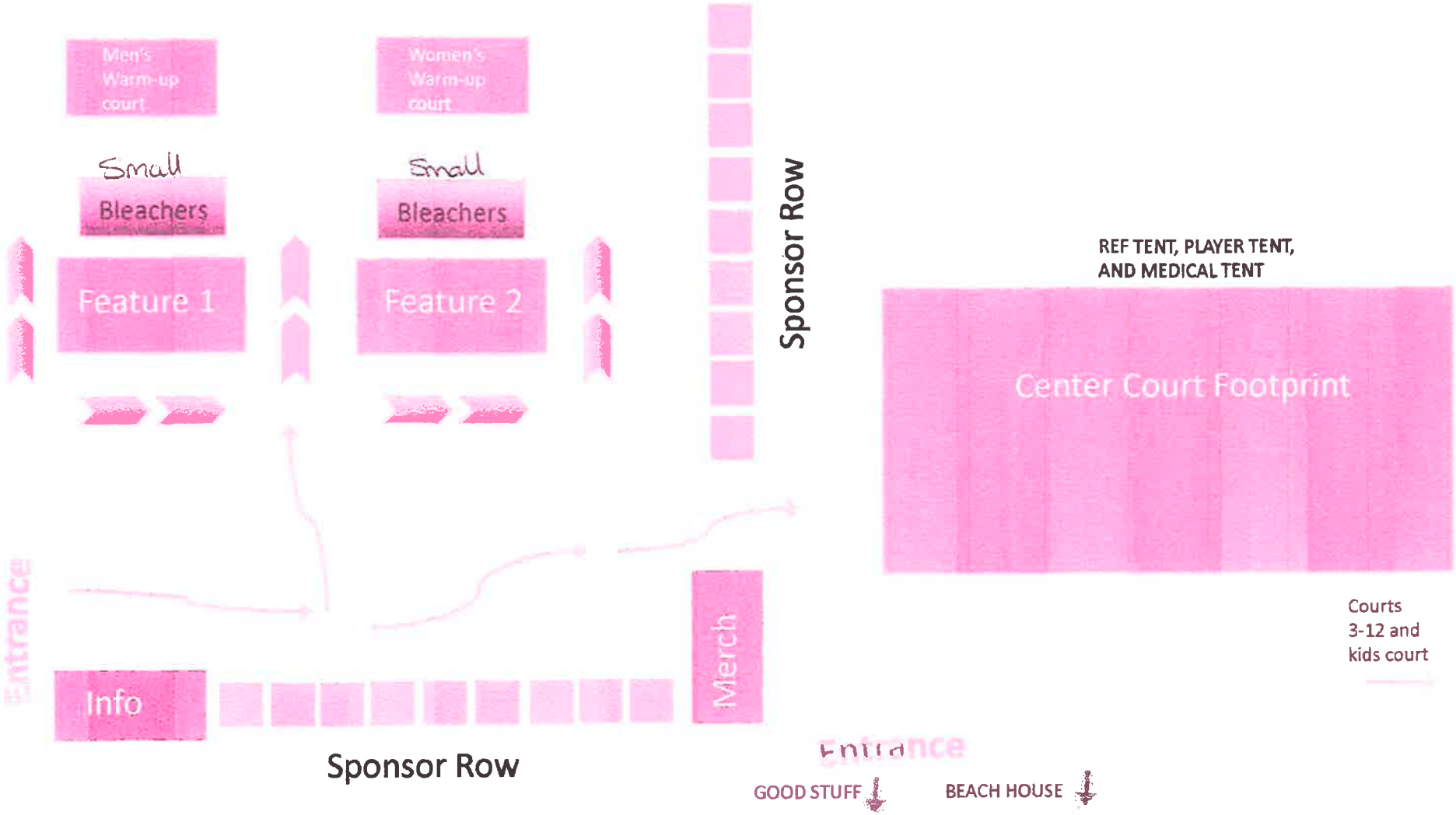
Albert [illegible] — 3/1/2014

Company Representative (signature) — Date

Department of Community Resources — Date

Event Site Map

General Site Layout – Hermosa Beach



NVL Hermosa Event Description – September 19th – 21st, 2014

The National Volleyball League would like to host a professional beach volleyball tournament in Hermosa Beach, CA, Friday, September 19th – 21st, 2014. The Main Draw will take place on the Saturday and Sunday with 32 doubles teams per gender for a total of 64 teams. The Main Draw will be a double elimination tournament with both the women's and men's finals to be potentially televised on Sunday (if televised, we would request use of a Jib). The approximate times for these finals would be 2:30PM and 4:00PM respectively. There will be a qualifier on Friday that will be a single elimination tournament (estimated 50 teams total). This event will also have a DJ and emcee on a stage with sound system. The set-up for the event will begin on Tuesday September 16th and Center Court teardown would be completed Monday, September 22nd.

Installation begins Tuesday morning at 7:00AM
Qualifier Friday – 8 Courts – teams TBD based on registration
Main Draw Sat – 12 Courts
Man Draw Sun – 8 Courts
Monday – Teardown of center court completed