

**FINANCE DEPARTMENT  
ACTIVITY REPORT, OCTOBER 2013**

**STATISTICAL SECTION**

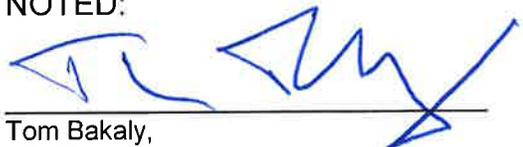
**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>83.3%</b> SEPTEMBER 2013	<b>82.1%</b> SEPTEMBER 2012	<b>87.8%</b> SEPTEMBER 2013	<b>87.2%</b> SEPTEMBER 2012
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>2</b>	<b>9</b>	<b>81</b>	<b>398</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>6,997</b>	<b>3,923</b>	<b>22,487</b>	<b>14,287</b>
<b>CHECKS ISSUED</b>	<b>343</b>	<b>283</b>	<b>1,313</b>	<b>1,306</b>
<b>PURCHASE ORDERS</b>	<b>218</b>	<b>171</b>	<b>851</b>	<b>718</b>
<b>DISCOUNTS TAKEN</b>	<b>\$296.66</b>	<b>\$90.91</b>	<b>\$499.72</b>	<b>\$227.23</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>9</b>	<b>11</b>	<b>30</b>	<b>33</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(0) 1,947</b>	<b>(12) 1,912</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>116</b>	<b>114</b>		
<b>Part Time Employees</b>	<b>51</b>	<b>34</b>		
<b>CITATION PAYMENTS</b>	<b>4,735</b>	<b>4,188</b>	<b>21,356</b>	<b>15,886</b>
<b>DMV PAYMENTS</b>	<b>526</b>	<b>431</b>	<b>1,703</b>	<b>2,079</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>3,353</b>	<b>2,495</b>	<b>16,634</b>	<b>9,050</b>
<b>Out of State</b>	<b>225</b>	<b>307</b>	<b>1,069</b>	<b>1,163</b>
<b>TOTAL:</b>	<b>3,578</b>	<b>2,802</b>	<b>17,703</b>	<b>7,411</b>

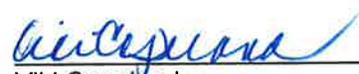
Finance Cashier

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
DISMISSALS	411	332	1,311	1,082
REVENUE - VEH. IMPOUNDS	\$4,083	\$4,992	\$7,262	\$14,407
<b>PARKING PERMITS:</b>				
Driveway	8	5	34	13
Guest Party Passes	376	248	3,061	2,451
Temp. Res. Passes	0	0	100	0
Contractor	54	56	263	219
Daily	15	15	99	95
Annual Preferential				
Transferable	56	35	294	265
Employee Vehicle Sticker	6	11	21	30
Vehicle	100	88	557	462
Energy Efficient Vehicles- <i>NEW</i>	1	0	1	4
<b>TOTAL:</b>	<b>163</b>	<b>134</b>	<b>873</b>	<b>761</b>
MONTHLY (DAILY) PERMITS FOR PARKING LOTS	221	216	755	763
MONTHLY (24 HR) PERMITS FOR PARKING LOTS	241	174	673	612
MTA BUS PASSES	12	17	45	57
TAXI VOUCHERS SOLD	490	380	1,900	1,750
TAXI VOUCHERS USED	442	368	1,570	1,591
CASH KEYS SOLD	4	14	30	57
CASH KEY REVENUE	\$710.75	\$1,650.25	\$3,897.75	\$7,806.50
ANIMAL LICENSES	403	482	686	695
BUSINESS LICENSES				
Licenses Issued	212	209	867	689
Revenue	\$71,628.34	\$74,811.70	\$234,942.38	\$221,313.82

NOTED:

  
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Tom Bakaly,  
City Manager

Respectfully submitted:

  
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Viki Copeland,  
Finance Director