

**FINANCE DEPARTMENT  
ACTIVITY REPORT, JULY 2013**

**STATISTICAL SECTION**

**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>85.5%</b> JUNE 2013	<b>87.9%</b> JUNE 2012	<b>78.1%</b> JUNE 2013	<b>76.9%</b> JUNE 2012
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>38</b>	<b>283</b>	<b>38</b>	<b>283</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>7,543</b>	<b>3,589</b>	<b>7,543</b>	<b>3,589</b>
<b>CHECKS ISSUED</b>	<b>375</b>	<b>426</b>	<b>375</b>	<b>426</b>
<b>PURCHASE ORDERS</b>	<b>287</b>	<b>226</b>	<b>287</b>	<b>226</b>
<b>DISCOUNTS TAKEN</b>	<b>\$22.11</b>	<b>\$0</b>	<b>\$22.11</b>	<b>\$0</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(5) 1,943</b>	<b>(4) 1,904</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>114</b>	<b>115</b>		
<b>Part Time Employees</b>	<b>42</b>	<b>42</b>		
<b>CITATION PAYMENTS</b>	<b>5,535</b>	<b>3,907</b>	<b>5,535</b>	<b>3,907</b>
<b>DMV PAYMENTS</b>	<b>355</b>	<b>583</b>	<b>355</b>	<b>583</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>7,024</b>	<b>2,316</b>	<b>(Breakdown not available)</b>	<b>2,316</b>
<b>Out of State</b>	<b>415</b>	<b>72</b>	<b>(Breakdown not available)</b>	<b>72</b>
<b>TOTAL:</b>	<b>7,439</b>	<b>2,388</b>	<b>7,439</b>	<b>2,388</b>

Finance Cashier

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>DISMISSALS</b>	263	245	263	245
<b>REVENUE - VEH. IMPOUNDS</b>	\$0	\$5,180	\$0	\$5,180
<b>PARKING PERMITS:</b>				
<b>Driveway</b>	5	5	5	5
<b>Guest Party Passes</b>	1,431	1,096	1,431	1,096
<b>Temp. Res. Passes</b>	0	0	0	0
<b>Contractor</b>	79	57	79	57
<b>Daily</b>	31	44	31	44
<b>Annual Preferential</b>				
<b>Transferable</b>	124	112	124	112
<b>Employee Vehicle         Sticker</b>	5	6	5	6
<b>Vehicle</b>	212	152	212	152
<b>Energy Efficient         Vehicles- NEW</b>	0	0	0	0
<b>TOTAL:</b>	341	270	341	270
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>	199	204	199	204
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>	169	170	169	170
<b>MTA BUS PASSES</b>	11	13	11	13
<b>TAXI VOUCHERS SOLD</b>	520	550	520	550
<b>TAXI VOUCHERS USED</b>	383	434	383	434
<b>CASH KEYS SOLD</b>	12	19	12	19
<b>CASH KEY REVENUE</b>	\$1,310.75	\$2,390.00	\$1,310.75	\$2,390.00
<b>ANIMAL LICENSES</b>	20	22	20	22
<b>BUSINESS LICENSES</b>				
<b>Licenses Issued</b>	108	115	108	115
<b>Revenue</b>	\$28,907.74	\$33,851.82	\$28,907.74	\$33,851.82

NOTED:

  
 Tom Bakaly,  
 City Manager

Respectfully submitted:

  
 Viki Copeland,  
 Finance Director