

**FINANCE DEPARTMENT  
ACTIVITY REPORT, MAY 2013  
STATISTICAL SECTION**

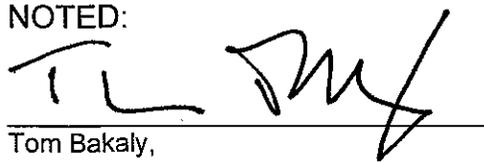
**Finance Administration**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
<b>AVERAGE T.O.T. OCCUPANCY RATE</b>	<b>78.2%</b> APRIL 2013	<b>81.0%</b> APRIL 2012	<b>77.2%</b> APRIL 2013	<b>75.6%</b> APRIL 2012
<b>INVOICES/ACCOUNTS RECEIVABLE</b>	<b>83</b>	<b>3</b>	<b>586</b>	<b>195</b>
<b>CASH REGISTER TRANSACTIONS</b>	<b>8,316</b>	<b>4,469</b>	<b>50,712</b>	<b>43,651</b>
<b>CHECKS ISSUED</b>	<b>342</b>	<b>358</b>	<b>3,374</b>	<b>3,377</b>
<b>PURCHASE ORDERS</b>	<b>157</b>	<b>191</b>	<b>1,751</b>	<b>1,712</b>
<b>DISCOUNTS TAKEN</b>	<b>\$105.65</b>	<b>\$109.44</b>	<b>\$768.04</b>	<b>\$3,346.73</b>
<b>LANDSCAPE/ ST. LIGHT REBATES (2012 Tax Yr.)</b>	<b>17</b>	<b>19</b>	<b>111</b>	<b>117</b>
<b>UUT EXEMPTIONS TO DATE</b>	<b>(1) 1,936</b>	<b>(6) 1,897</b>		
<b>PAYROLL</b>				
<b>Full Time Employees</b>	<b>113</b>	<b>118</b>		
<b>Part Time Employees</b>	<b>39</b>	<b>33</b>		
<b>CITATION PAYMENTS</b>	<b>6,106</b>	<b>4,142</b>	<b>46,337</b>	<b>48,733</b>
<b>DMV PAYMENTS</b>	<b>394</b>	<b>607</b>	<b>5,463</b>	<b>5,551</b>
<b>DELINQUENT NOTICES SENT:</b>				
<b>California</b>	<b>(Breakdown not available)</b>	<b>2,956</b>	<b>(Breakdown not available)</b>	<b>29,732</b>
<b>Out of State</b>	<b>(Breakdown not available)</b>	<b>329</b>	<b>(Breakdown not available)</b>	<b>2,775</b>
<b>TOTAL:</b>	<b>4,975</b>	<b>3,285</b>	<b>28,120</b>	<b>32,507</b>

**Finance Cashier**

	<b>CURRENT MONTH</b>	<b>THIS MONTH LAST FY</b>	<b>FISCAL YEAR TO DATE</b>	<b>LAST FISCAL YR TO DATE</b>
DISMISSALS	838	414	4,239	3,324
REVENUE - VEH. IMPOUNDS	\$935	\$7,687	\$17,250	\$75,296
<b>PARKING PERMITS:</b>				
Driveway	7	11	52	68
Guest Party Passes	667	1,028	4,907	5,461
Temp. Res. Passes	0	50	0	150
Contractor	53	67	475	568
Daily	39	31	202	240
<b>Annual Preferential</b>				
Transferable	283	320	4,366	4,385
Employee Vehicle Sticker	21	14	235	210
Vehicle	364	438	5,247	5,310
Energy Efficient Vehicles- <i>NEW</i>	2	1	26	14
<b>TOTAL:</b>	<b>670</b>	<b>773</b>	<b>9,874</b>	<b>9,919</b>
<b>MONTHLY (DAILY) PERMITS FOR PARKING LOTS</b>				
	140	188	1,935	1,836
<b>MONTHLY (24 HR) PERMITS FOR PARKING LOTS</b>				
	107	148	1,536	1,268
MTA BUS PASSES	9	14	125	150
TAXI VOUCHERS SOLD	370	550	4,540	5,280
TAXI VOUCHERS USED	457	444	4,073	4,702
CASH KEYS SOLD	3	15	104	129
CASH KEY REVENUE	\$635.75	\$2,465.00	\$16,716.75	\$18,168.25
ANIMAL LICENSES	19	19	899	959
<b>BUSINESS LICENSES</b>				
Licenses Issued	179	413	2,273	2,115
Revenue	\$97,618.30	\$107,852.67	\$741,573.45	\$549,518.48

NOTED:

  
 Tom Bakaly,  
 City Manager

Respectfully submitted:

  
 Viki Copeland,  
 Finance Director