

**FINANCE DEPARTMENT
ACTIVITY REPORT, MARCH 2013
STATISTICAL SECTION**

Finance Administration

	CURRENT MONTH	THIS MONTH LAST FY	FISCAL YEAR TO DATE	LAST FISCAL YR TO DATE
AVERAGE T.O.T. OCCUPANCY RATE	72.8% FEB 2013	72.2% FEB 2012	76.7% FEB 2013	74.6% FEB 2012
INVOICES/ACCOUNTS RECEIVABLE	8	34	485	178
CASH REGISTER TRANSACTIONS	8,833	6,490	35,844	35,401
CHECKS ISSUED	296	358	2,742	2,702
PURCHASE ORDERS	145	131	1,425	1,326
DISCOUNTS TAKEN	\$98.51	\$136.29	\$660.64	\$2,309.23
LANDSCAPE/ ST. LIGHT REBATES (2011 Tax Yr.)	15	12	75	73
UUT EXEMPTIONS TO DATE	(30) 1,930	(2) 1,886		
PAYROLL				
Full Time Employees	114	116		
Part Time Employees	44	39		
CITATION PAYMENTS	4,268	4,698	35,433	40,659
DMV PAYMENTS	418	478	4,585	4,410
DELINQUENT NOTICES SENT:				
California	0¹	2,858	15,801	24,528
Out of State	0¹	99	1,666	2,364
TOTAL:	0	2,957	17,467	26,892

¹Data conversion in process

Finance Cashier

	CURRENT MONTH	THIS MONTH LAST FY	FISCAL YEAR TO DATE	LAST FISCAL YR TO DATE
DISMISSALS	36	323	2,400	2,636
REVENUE - VEH. IMPOUNDS	\$0	\$4,643	\$16,315	\$56,733
PARKING PERMITS:				
Driveway	4	5	34	53
Guest Party Passes	292	299	3,780	4,245
Temp. Res. Passes	0	0	0	100
Contractor	49	35	382	469
Daily	11	19	155	180
Annual Preferential				
Transferable	1,664	1,507	3,720	3,764
Employee Vehicle Sticker	108	90	193	181
Vehicle	1,970	1,773	4,428	4,525
Energy Efficient Vehicles- <i>NEW</i>	9	4	23	12
TOTAL:	3,751	3,374	8,364	8,482
MONTHLY (DAILY) PERMITS FOR PARKING LOTS	160	147	1,605	1,439
MONTHLY (24 HR) PERMITS FOR PARKING LOTS	92	122	1,259	965
MTA BUS PASSES	11	14	113	120
TAXI VOUCHERS SOLD	390	550	3,780	4,220
TAXI VOUCHERS USED	330	441	3,264	3,872
CASH KEYS SOLD	10	14	91	100
CASH KEY REVENUE	\$2,022.50	\$2,227.50	\$14,564.00	\$14,297.50
ANIMAL LICENSES	27	16	861	917
BUSINESS LICENSES				
Licenses Issued	228	71	1,824	1,282
Revenue	\$64,344.08	\$28,361.22	\$564,543.56	\$356,474.02

NOTED:

Respectfully submitted:


Tom Bakaly,
City Manager


Viki Copeland,
Finance Director