

**FINANCE DEPARTMENT
ACTIVITY REPORT, JANUARY 2013
STATISTICAL SECTION**

Finance Administration

	CURRENT MONTH	THIS MONTH LAST FY	FISCAL YEAR TO DATE	LAST FISCAL YR TO DATE
AVERAGE T.O.T. OCCUPANCY RATE	63.2% DEC 2012	58.3% DEC 2011	78.8% DEC 2012	76.1% DEC 2011
INVOICES/ACCOUNTS RECEIVABLE	7	16	448	139
CASH REGISTER TRANSACTIONS	3,887	3,273	21,275	23,562
CHECKS ISSUED	292	240	2,203	2,067
PURCHASE ORDERS	174	149	1,152	1,031
DISCOUNTS TAKEN	\$64.75	\$322.96	\$489.24	\$2,053.59
LANDSCAPE/ ST. LIGHT REBATES (2011 Tax Yr.)	5	8	48	49
UUT EXEMPTIONS TO DATE	(21) 1,921	(5) 1,884		
PAYROLL				
Full Time Employees	117	121		
Part Time Employees	43	34		
CITATION PAYMENTS	4,537	4,456	27,583	31,731
DMV PAYMENTS	453	485	3,599	3,450
DELINQUENT NOTICES SENT:				
California	0	1,908	15,801	18,781
Out of State	0	335	1,666	2,175
TOTAL:	0	2,243	17,467	20,956

Finance Cashier

	CURRENT MONTH	THIS MONTH LAST FY	FISCAL YEAR TO DATE	LAST FISCAL YR TO DATE
DISMISSALS	375	234	2,171	1,941
REVENUE - VEH. IMPOUNDS	\$1,908	\$8,389	\$16,315	\$48,747
PARKING PERMITS:				
Driveway	2	15	23	41
Guest Party Passes	212	196	3,278	3,704
Temp. Res. Passes	0	0	0	100
Contractor	29	45	304	403
Daily	17	11	127	137
Annual Preferential				
Transferable	9	11	314	361
Employee Vehicle Sticker	0	0	52	34
Vehicle	27	35	589	679
Energy Efficient Vehicles- <i>NEW</i>	0	0	6	5
TOTAL:	36	46	961	1,079
MONTHLY (DAILY) PERMITS FOR PARKING LOTS	178	153	1,257	1,134
MONTHLY (24 HR) PERMITS FOR PARKING LOTS	144	149	1,024	742
MTA BUS PASSES	12	20	95	92
TAXI VOUCHERS SOLD	480	470	3,060	3,110
TAXI VOUCHERS USED	372	478	2,602	2,945
CASH KEYS SOLD	6	11	75	73
CASH KEY REVENUE	\$1,002.50	\$1,851.25	\$11,056.50	\$10,635.50
ANIMAL LICENSES	27	27	818	880
BUSINESS LICENSES				
Licenses Issued	296	106	1,433	1,138
Revenue	\$87,651.60	\$24,130.35	\$419,928.88	\$293,665.49

NOTED:


 Tom Bakaly,
 City Manager

Respectfully submitted:


 Viki Copeland,
 Finance Director